Question 1 (Legislator Brew)

Voucher 1, May

Bring Monroe Back - Monroe County ARPA																
Budget Proposal Organization Warms: Neighborhood Collaborative Project (MCP) /																
Community response acceptance of Personnel Costs List Each Employee Name, TitlePosition	Veucher	S/16/2023 Voueher	B15/2023 Voucher	7H7/2023 Voucher	\$116/2923 Voucher	Noucher 3	10/17/202	3 Vaucher 3 Voucher 3 Voucher Voucher	Veucher V	-	Year-to-Data Year	Remaining Funds Year 1	% of Year 1 Budget Speet	Proposed Expenditures for Year 1 (2023)	Proposed Expenditures for 3) years 3-4 (2023-	Josephan (or
Neighborhood Collaborative Protect (NCP) Warkers (Cameron, FTAC, SWAN)	Comments of	SENSON DELTE	SECTION OF THE PERSON	Street Water Street	ASSESSMENT OF THE PARTY OF THE	Service Control of the Control of th	WEST STATES I	THE PROPERTY OF	HERETHAND AN	S HANDEN S	7,031	133,594	38	s	s	761,271
Co-Cite Mornishand Trainmen (Camerine, FT&C 196480)	Sandy Sandarday		13	The state of the s	Company of the Company	Approximately and the second	September 1	4 姓氏经济	意の対象を	S VIEW TOWN	14,257 \$	130,432	11%	\$ 154,689	5 5	637,405
Destin Sectal Western (Common FT&C SWAW)	Samparan San San	STATE OF STATE	l k			200				S MANAGEMENT S	6,731	162,019	X.	\$ 168,750	8	913.530
Modelshookend Collisherathe Project (MCP) Halses (875)	THE PROPERTY OF THE PROPERTY O	The Charles of the Control of the Co	A CONTRACTOR OF THE CONTRACTOR	STREET, CONTRACTOR OF	Contraction of the Contraction o	The State of the S	B. Carrier Bridge	EXIOTALISM	II ISTAN	S ENERGY S		62,300	×6	\$ 62,500	s	269,362
Coll. Time Carried Marries (MACC)	Control of the Contro	() I the late of	Conservation of the	a with the second	particular and and and	Management of the second	Signatural N	STATESTIC AND	ALCOHOLDS BY	S. Caracasas	\$ 000/51	ļ	XQX		× 8	323,260
Parameter County Mander (MCC)	A PARTY IN THE APPROXIMENT	The state of the state of	The state of the s	and State Setting		September 2 September 201	-	City State of the		Chargistant S	7,500		30%	\$ 57,500	*	161,630
With a call hands when INTO	A CANDAR GOLDS PROPERTY (193	Service and a service of the service	Service Servic			-	Legisland Office			S Transferrate		28,000	360		* 0	334,190
Student Bareauth Academy (PMG)	TO SUPPLIES THE PARTY OF THE PA			Support of the Co	F. Heady S. S. Steam S.	-		on Supplement		EASTERNOON S		200/00	8		× 0	44,935
Commentations Constitution (DES)		(a) - Mary Mary Mary Mary Mary Mary Mary Mary	a Pile Manager	Supering State of the		STATE STATE OF		Section 1		S SHOWING S		14,000	X0		\$ 00	77,562
										H						
Fringe Benefitz	S Witness market a transfer of the second second	III SALES SA	State of the second	TOTAL STREET,	100002 Stray 6500 25	SIZE-INTERNATE SECTIONS	STATE STATE	STATES AND ADDRESS OF THE PERSON OF THE PERS	depicted in	\$00,000,000 S	,	*		<u>.</u>	٠,	
Fortal Personnel Cortic	\$	- \$ \$2,519.05			•		\$,	•	•	52,529	6 692,945	X	\$ 745,454	1	3,725,075
Ciber Than Personnel Services Costs	Veucher	Srts/2023 Voucher	Western Vesicher	Veucher	Voucher	Veucher	16/17/202 11/16/202 3 Youcher 3 Yougher	3 Voucher 3	3 Voucher V	Voucher Ye	Test-Code Test	Remaining Funds Year 1	Not Year 1 Budget Spent	Froposed Expenditures for Year 1 (2022)	Expanditures (or years 1-4 (2023-	A (2023-
And the second of the second o	New Service Community Services (N.	ACCOUNT OF THE PERSON OF THE P	HSMITS HIPOTON AND AND AND AND AND AND AND AND AND AN	den savern process design	THE RESERVE OF THE PARTY OF THE	STEEDS SCHOOL SOCK WITH	SECTION LEGISLAND	Zhing Angel 15	THE PROPERTY AND	S September 5		24,000	X	24,000	1	233,746
ADDITIONAL ASSESSMENT AND ADDITIONAL PROPERTY IN THE PROPERTY OF THE PROPERTY	- a mercent bereinst (8						A CHARLES	STATEMENT OF		PLOSTEDBU S	,	١	ž		, Q	45,188
Charles with the Contract of Supplement Agencies where the Sanda	A DATE OF THE PROPERTY OF THE			alkathan mining	THE CHANGE OF STREET, SAME PRO					HATESCHAFT S	960	6.240	15%	_		38,120
CHICK SUPERING SUPERINGS ANGTHER AGENCIES (LANGER, 1792, 1999)	To a version bayes, investigation in			THE REAL PROPERTY.	And in the second second	AND DESCRIPTIONS OF THE PERSONS IN		ACM TOTAL DESIGNATION OF		> carrowania	13000	39 908	Total		× 9	150 617
Facility Use / Operations Support: Anther Apancies Commer, 174C, Swart	The state of the s	0 - 10 - 10 - 10 - 10 - 10 - 10 - 10 -			THE RESERVE THE PROPERTY OF THE PARTY OF THE			AND THE PERSON NAMED IN		e character o		2 300	X.			10,120
Snoths, Swagineranthy Supplies: Anchor Agencies donner, Mac, Swale		A DESCRIPTION OF THE PERSON OF			and the second s		A CONTRACTOR OF THE PERSON NAMED IN	1		At-Manuscriptures c	3 673 6	ľ	767	֓֞֟֝֓֓֓֓֓֓֓֓֓֓֓֓֓֓֟֝֓֓֓֓֡֝֟֝֓֓֡֡֡֝֡֓֓֡֡֝֡֡֡֝֡		725 615
Credeling Trust /Brend Value: Anchor Agendin Rammer, CIAC WHIT						A PARTICIPATION OF THE PARTICI	Thursday I		-0-	NO PRESSURE C		١	18%		\$ 22	122,692
30% de minimis indicert cost rates Ancher Agencies (Garera, 1744, SWING								September 22		* CANADA			35		\$ 00	338.671
Administrative supports support services remers gate, processor	T-INDICATE OF THE PARTY OF THE			A CONTRACTOR DESCRIPTION OF THE PERSON OF TH		AND DESCRIPTION OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN	L CALO	No.		A STATE OF		l	Š		~	112.957
Scotl Parity Supplies (177)	SALEANIA MARKET PARTY AND	(Central Manual Services	TALANTI PROPERTY OF STATE	I COMMINATOR PARTY AND INCOME.	Cargana Anna Anna Cara				A TOTAL PROPERTY OF	S GHISTON S		27,000	ğ	Ĺ	\$ Q	112,957
The Liver All powers like the Control of the Contro	S. certain from Province City	1	Company of the Compan	M. Carried Contraction of Street	Section 19 (A)	10 mg	1.15		1000	S STANSON S		3778	36	ľ	× 82	6786
Contract of Confess MOD Cloud Minnestered Contract Structures (1971)	C 553, (c)	1 200		Samuel and the second				遊房	777	ORTHOGRAM S	\$	"	ğ	\$ 54,000	\$ 00	232.747
Congogged Services: Ancher Agency Social Warker Supervision (ACS)	STATES AND AND A PROPERTY AND THE	STREET, SACORD	(10V transporters	WATER B	ij.		MATERIAL PROPERTY.	PRESTURBINETH SZ	SZEPOSTOJEM JES	AND DESCRIPTION S	4,400	17,600	20% \$	^	s o	\$4,023
Research Supplies arts	S.WAISTANDARCES	\$150 MARKET SD0.19	barron III Pransaco	PARTICIPATION INVESTOR	100	3	I WEST AND	STATEMENT SE	SAZERI GRANZA BOR	3450095 s	500	2,500	17%		9	17,551
NOP Marketing & Communications sons	Section 1	CURRENT STREET		ANTA STATE	NC-2-278	000	-		No subsequent	Numerous s	5 9948	7,154	1105	1	S	37,000
Software and Subscriptions (oths)	\$100 SANSTANTON SANSTA	Carried Application	1772 PACE NASTORE PLOT	LYANTESCHIEN .	STATES OF THE STATES OF THE PARTY OF THE PAR	The second second	8	10	of Kelly, No	TAXABLE >		15,855	ĕ		2 2	66,136
Contracted Services: Project Lead / Controverity Consults rs (23)	\$2000000000000000000000000000000000000	20000 1100 00 S	STATE OF THE PARTY	THE REPORT OF THE PARTY OF THE	CONTRACTOR	MANUAL SAME			STATE OF THE PARTY OF	\$ E25.53	13,600	E2,400	20%	1	0	336,190
Contracted Services: Historian / Neighborhood Legate 833	Transport Street Street	ないない ないのかない かいかい かいかい かいかい かいかい かいかい かいか	CONTRACTOR STREET, STR	STATES AND THE PROPERTY OF THE PARTY OF THE		The state of the s	A STATE OF		STREET, SILV	VALERAL S	,	28,000	8		~	117,063
Contracted Services: Dry Stra / Feld Coordinate/ str	A SERVICE STATES AND A SERVICE	STREET, SERVICE NO.	THE PROPERTY OF THE PARTY OF TH	23 Section Assessment	CO TENTRAL SALES	LEG DESIGNATIONS	SPANIE AND SPANIE	A MARKET CO		Sycapta eta	•	39,750	\$ 36		\$ 9	80,816
Contract of Services: Note has had Ambessa dors (C)	STEENS WINDS WINDS	Contraction of the Contraction o	Marchaelle and Marchael	一日の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本の日本	Surface and the Color	MARITMENT CONTROL	Waterstein	AN ASSESSMENT AND	AVELOCKOPY: WE	SPEZINZES S	•	45,000	\$ 300		s a	188,260
RTS See Persect Prescription Assets and	ないのではないのではない	Section and section in the section is a section in the section in	のでは、大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大学の大	Section of the section of	Charles Constitution As	SATURDARDARDARDARDARDARDARDARDARDARDARDARDAR	N ISSUPPLIES	# WHEELSHIP	12 25 THE BELL	S. CHANGARIA	3	4,644	š	*	8 1	19,427
Property of the Property of th	& TOTAL STREET, STATE	RIVERSHIPTED REPORT ((m))	Table Street Control of the	Windship Charles	STORY BEST SHEET SECURITY	Beauty And article			20 ENERGY	S SHOW SHAPE	3	1,200	š	\$ 1,200	5 00	\$,020
For Diem Submission for them Contains Indiana Fills	STORY OF STREET	Children and Children	ACATIBONS ASSESSMENT OF SALES	TO STORY THE WAY AND A STORY OF			10.00	100000	STATE OF THE PERSON NAMED IN	2 124700010		32,788	š	\$ 12,288	\$ 81	20,015
PROPERTY SATISFIES THE PARTY OF	TO STREET, THE PROPERTY OF STREET, STR	ACCORDING TO SECURE ASSESSMENT OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TO SECURE ASSESSMENT OF THE PERSON NAMED IN COLUMN TO SECURE			- 02	A STATE STAT				S PRINCESSES S	*		Š	\$ 7,548	~	31,508
A CONTRACTOR OF THE PROPERTY O	W-DE-HEAVENDERFELTER	The second second	7 1 2 2 1 1 1 1 1 1			THE PARTY SECTION	-			fat Charge		1,200	%0		s R	5,020
COLUMN TO SERVICE STATE AND SERVICE STATE AND SERVICES STATE	TO STORY STATE OF THE PARTY OF	State of the second second	E FUEL SU		Transport / All rate San	ON A SHADE WALKERS	-		STATISTICS WAS	CONTRACT.	6,749	5 51,380	12%	\$ 58,239	\$ E	245,953
The of Commence Administration Code Date - Michael	S. SPANSON OF STREET	Samuel Control	Comment of the second	STATE OF THE PROPERTY OF THE PARTY OF THE PA	STATE OF THE PARTY	CONTRACTOR CONTRACTOR CONTRACTOR	STANSFERENCE A	東北瓜科林 新	ATTENDED SA	SACREGATION S	73,550		100%	\$ 73,550	\$ 05	341,000
							Ħ,	H	ľ	H	2000 000		1000		2001 0001	0.419.374
Total Other Dam Personnel Services Cests.	*	5330,703.82	•		•			•	•		100,000	f cardon	10.0		0	200
Control of the Contro	•	43E3 221.47							-	ŀ	181 196 1 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2	\$ 128,130,1 tour \$	300 (00 (00 (00 (00 (00 (00 (00 (00 (00	\$ 1,544,553	\$	7,160,849
TOOK LINE TOOK		and and												L		

- Places continu to incure the notes moving forumo!

. Nuls to Send Adorsto structured if some formers (PASS By Rum 1/55) - MARCH Invoice for 63

- ADTH NLP MARKET'S TO CXACT & AMERIT.

Bring Monroe Back - Monroe County ARPA Budget Proposal

Personnel Costs List Each Employee Name, Title/Position	5/15/2023 Voucher	Voucher Explanation
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC,		SWAN: NCP Worker annual budget allocation (\$46,875) / 10 months * 1.5 months (mid-Marci & April) = \$7,031.25
		SWAN: Onsite Vocational Trainer annual budget allocation (\$\$1,563) / 10 months * 1.5 months = \$7,734.45
On-Site Vocational Trainers (Cameron, FTAC, SWAN)		Cameron: Onsite Trainers for Global Logistics (\$4261.30) and Barbering/Entrepreneur training(\$4261.30) = \$8,522.60
On-Site Social Workers (Cameron, FTAC, SWAN)	The second liverage and the se	Cameron: Onsite Social Worker salary expense for March and April 2023
Neighborhood Collaborative Project (NCP) Liaison (BTS)	\$ 00	
Full-Time Social Worker (MC2)	the state of the last term of the last t	MC2: Annual Budget allocation (75,000)/ 10 months * 2 months (March & April)
Part-time Social Worker (MC2)		MC2: Annual Budget allocation (\$37,500) / 10 months * 2 months (March & April)
NCP Local Researcher (OTG)	\$ 000	
Student Research Assistant (OTG)	5 .00	
Communications Coordinator (OTG)	6 5 00	
Fringe Benefits		
Total Personnel Costs:	\$ 52,519.05	
	5/15/2023 Voucher	
Other Than Personnel Services Costs Vocational Training Stipends: Anchor Agencies (cameron, FTAC, SW/		ACCRECATION NO. 1000
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC, SWA	HT	
regularitati outresor supplies. Allollot Agencies (cameron, FIA)	100	Cameron: Annual Budget allocation (\$2400) / 10 months * 2 months (March & April) = \$480
Office Supply Supplement: Anchor Agencies (cameron, FTAC, SWAN)	9 95000	SWAN: Annual Budget allocation (\$2400) / 10 months * 2 months (March & April) = \$480
Chica Calppy - Spp		Cameron: Annual Budget allocation (\$12,000) / 10 months * 2 months (March & April) =
		\$2,400
		SWAN: Annual Budget allocation (\$12,000) / 10 months * 2 months (March & April) = \$2,400
090		FTAC: Actual expenses (see invoice detail) = 7,201.93
Facility Use / Operations Support: Anchor Agencies (cameron, FTAC)		
Snacks, Swag/Incentive Supplies: Anchor Agencies (cameron, FTAC	5 00	
		Cameron: Annual Budget allocation (\$18,000) / 10 months * 2 months (March & April) =
		\$3,600
5		SWAN: Annual Budget allocation (\$18,000) / 10 months * 2 months (March & April) = \$3,600
Credibilty Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWA)	8 7/654,70	FTAC: Actual expenses (see invoice detail) = \$451.70.
Totaletty tracticisms raises rate rate rate rate rate rate rate rate	10 10 10 10 10 10 10 10 10 10 10 10 10 1	Cameron: Annual Budget allocation (\$21,109) / 10 months * 2 months (March & April) =
		\$4,221.80
		SWAN: Annual Budget allocation (\$21,109) / 10 months * 2 months (March & April) =
10% de minimis indirect cost rate: Anchor Agencies (Cameron, Frac	8.013.60	54,221.80
Administrative Support Support Services Partners (LABA,		
BMC,8SCSC)	9 ,00	
Food Pantry Supplies (тРР)	S 5 00	
Per Diem Stipends for Peer Outreach Workers (AFC)	5 00	
Staff Mileage Reimbursement (875, C3)	(0.0)	
Contracted Services: NCP Client Wraparound Support Services Contracted Services: Anchor Agency Social Worker Supervision		and a fact of the fact the grant feet of the fact that the
Research Supplies (org)		MC2: Annual Budget allocation (\$22,000) / 10 months * 2 months (March & April)
NCP Marketing & Communications (org)		OTG: Actual expenses (see invoice detail) OTG: Actual expenses (see invoice detail)
Software and Subscriptions (org)	The state of the s	
Contracted Services: Project Lead / Community Consultant (C3)	S00	C3: Annual Budget allocation (\$78,000) / 10 months * 2 months (March & April)
Contracted Services: Historian / Neighborhood Legacy (cs)		
Contracted Services: On-Site / Field Coordinator (cs)	5 00 5 00	
Contracted Services: Neighborhood Ambassadors (cs)		
RTS Bus Passes/Transportation Assistance	\$.00	
Per Diem Stipends for Event Logistics Helpers (c3)	\$ 100	
Microsoft Surface Pro Packages - 5 (cs)	5 00	
Neighborhood/Community Engagement Conversations & Activities (C		
NCP Supplies & Materials (cs)	S - 00	The state of the s
Troi deponds a materials (d)	18	MC2: Annual Budget allocation (\$13,450) / 10 months * 2 months (March & April) = \$2,690
		C3: Annual Budget allocation (\$19,624) / 10 months * 2 months (March & April) = \$3,924.80
		OTG: Actual expense (see invoice detail) =\$134.60
10% de minimis indirect cost rate (вт., мс.г., от.с., ст.)	\$ 674940	
Fiscal Sponsor Administrative Cost Rate - 5% (cac)	73,550,00	CRC: Annual Budget allocation in full
Total Other Than Personnel Services Costs:	¢ 120.702.63	
Total Other Inan Personnel Services Costs:	\$ 130,702.63	
Total Project Cost:	\$ 183,221.68	



Neighborhood Collaborative Project <nelghborhoodcollaborative@gmail.com>

Re: 5/15 ARPA Voucher Questions

1 message

Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com>

Wed, May 17, 2023 at 11:25 PM

To: "Pelow, Faye" <FayePelow@monroecounty.gov>

Cc: Tina Paradiso <tirap@commresourcecollab.org>, "Welch, Dylan" <dylanwelch@monroecounty.gov>, RebeccaCaico@monroecounty.gov

Faye, thank you for your follow up questions and requests for clarification. Unfortunately the ARPA budget worksheet doesn't contain each partner agency's detailed budget or allow me to add it and enter the amount per line item within each agency's detailed budget first and then carry the respective totals over to the project summary sheet. So I have developed a budget tracker for each agency that tracks their monthly submissions against YTD spending. I'm open to any recommendations you may have as to how we might best convey what's being invoiced and its correlation back to each budget line.

- To address your first point, the format used in your ARPA budget worksheet was automatically rounding to zero decimal places so for the example you cited, my input was actually \$845.81. I have updated the format for this column to two decimal places so that now everything appears correctly and in exact alignment with the invoices.
- For SWAN's two personnel budget lines, NCP Worker and Workforce Development Trainer, prior to them hiring individuals for these positions, SWAN indicated a large portion of their Executive Director's time in mid-March and April was devoted to NCP activities engaging the neighborhood, contacting potential partners and developing their agency action plan and first workforce development program for security certification, if you recall, in our budget proposal, we indicated that the work of some positions may be done by existing staff until dedicated staff could be recruited and hired. Thus the explanation of the activities completed were these pre-hire activities on behalf of these two positions. Going forward, the expenses under this budget line will be attributed to the NCP worker and workforce development coordinator/trainer that they hire/contract with to implement and deliver their agency action plan and security training certification program. Given actual cost of ED time spent in support of these activities exceeds the available budget allocation for each position; SWAN opted to take the annual salary for each position, divide by 10 (number of funding months in 2023) to obtain the monthly budget allocation available and then multiplying by 1.5 months (mid-March/April) for each position:

 NCP Worker: \$46,875/10 months = \$4,687.50 * 1.5 months = \$7,031.25

 - Workforce Development Coordinator/Trainer: \$51,563/10 months = \$5,156,30 *1.5 months = \$7,734.45
- Given similar circumstances, MC Collaborative, as indicated on their invoice, opted to simply take their available budget line allocations as ten (10) equal monthly installments for 2023. Each budget line item was divided by 10 and expensed as follows:
 - Total Monthly Reimbursement \$ 14,795
 Full-time Social Worker; \$ 75,000/10 = \$ 7,500

 - Part-time Social Worker: \$ 37,500/10 = \$ 3,750
 - Contracted Services: \$ 22,000/10 = \$ 2,200
 - Indirect Costs: \$ 13,450/10 = \$ 1,345
- For C3 Consultancy, there is billing and charge to ARPA at \$7800 per month for March and April, I think you may have been looking at MC Collaborative's Contracted Services line which is \$2,200 per month for a total of \$4,400.

The attached document shows the total amount invoiced for each organization that is included in this 5/17 submission. With this being our first submission, I anticipated some additional explanation would be needed but wasn't sure where or how to provide it. I hope this has been helpful and as always please let me know if anything else is needed.

C	on Wed, May 17, 2023 at 1:58 PM Pelow, Faye <fayepelow@monroecounty.gov> wrote:</fayepelow@monroecounty.gov>	
1	This message was sent securely using Zix*	Ī

Hi Jocelyn.

We have a few questions on your voucher:

- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet-these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative Invoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.

We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future.

Thank youl

5/19/23, 3:41 PM

Gmail - Re: 5/15 ARPA Voucher Questions

Dr. Faye Pelow

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by ${\sf Zix}^{\otimes}$.

NCP's Monthly Check Request Log - May 2023 Invoice Submission.pdf 75K

Patricia Jackson, Executive Director
SWAN at Montgomery Neighborhood Center
10 Cady Street
Rochester, NY 14608

Phone: 585-436-3090 Email: pjackson@swanonline.org



DATE: May 8, 2023
INVOICE # NCP 001 3/1-4/30/2023
FOR: Neighborhood Collaborative
Project (NCP) Anchor Agency
Activities

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Executive Director: mid March/April time spent developing position description, posting and interviewing for NCP funded position: NCP Worker; creating NCP Anchor Agency action plan development, neighborhood connections	NCP Worker	\$ (1) 7,031.25
Executive Director: mid March/April time spent developing position description, posting and interviewing for NCP funded position: Workforce Development Trainer; creating workforce development training outline and advertisement for security certification training program	Workforce Development/Training	\$ (7,734.45
Office Supplies Supplement: Monthly allocation for March & April 2023	Office Supplies	\$ 6 480.00
Facility Use / Operations Supplement: Monthly allocation for March & April 2023	Facility Use/Operations Support	\$ (7) 2,400.00
Neighborhood Credibilty / Trust Value: Monthly allocation for March & April 2023	Credibility Trust/Brand Value	\$ 3,600.00
10% de minimis indirect cost rate: Monthly allocation for March & April 2023	Indirect Cost	\$ (4) 4,221.80
	BALANCE DUE	\$ 25,467.50

Questions or concerns regarding this invoice can be submitted via email to pjackson@swanonline.org or by 585-436-3090

DATE: INVOICE#

May 5, 2023 NCP 001 3/1-4/30/2023

FOR: Neighborhood Collaborative Project (NCP) Anchor Agency

Activities



Cameron Community - Olivia Kassoum-Amadou, Executive Director 48 Cameron St Rochester, NY 14606 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org

Bill To:

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Global Connection Enterprise - Sharale Gray: <u>Global Logistics Program at Cameron</u> : planning, curriculum development, information sessions, community outreach, site planning, and other services from March 1-April 30, 2023 as documented by Global Connection Enterprise's Invoice 00001 (43 days @\$99.10 per day)	Workforce Development/Training	\$ (1) 4,261.30
CEO KUTZ, LLC Derrick Singleton: <u>Cameron Cuts Apprenticeship Program (Barbering/Entrepreneur):</u> planning, curriculum development, information sessions, community outreach, site planning, and other services from March 1-April 30, 2023 as documented by CEO KUTZ, LLC's Invoice 00001(43 days @\$99.10 per day)	Workforce Development/Training	\$ (1) 4,261.30
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia 8. Merriam, LCSW. planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, colordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs, Cameron Community payroll register documentation. (5 pay periods @\$1346.15 per pay period)	Social Worker	\$ 3 6,730.75
Office Supplies Supplement: Monthly allocation for March & April 2023	Office Supplies	\$ 6 80.00
Facility Use / Operations Supplement: Monthly allocation for March & April 2023	Facility Use/Operations Support	\$ (7) 2,400.00
Monthly allocation of Neighborhood Credibilty / Trust Value for March and April 2023 (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$ (8) 3,600.00
10% de minimis indirect cost rate: Monthly allocation for March & April 2023	Indirect Cost	5 (9)4,221.80
	BALANCE DUE	\$ 25,955.15

Questions or concerns regarding this invoice can be submitted via email to olivia@cameronministries.org or by 585-254-2697 ext. 101

821 North Clinton Avenue Rochester NY 14605 585.563.7008



Invoice

Submitted on 05/05/2023

Invoice for

Payable to

Invoice #

The Father Tracy Advocacy Center

230401

Company name

Street address City, State, Zip

Project

Due date 5/31/2023

NCP-Anchor Agency

Description	NCP Budget Ene	Qty	Unit price	Total price	
Office Desk (Dawnyell)	Facility Use / Operations Supplement	6	\$133.99	\$803.94	
Office Desk - staff	Facility Use / Operations Supplement	4	\$119.99	\$479.96	
Office Desk - staff	Facility Use / Operations Supplement	2	\$224.34	\$448.68	
Office Desk - partner space	Facility Use / Operations Supplement	6	\$169.99	\$1,019.94	
Community cookout (food, drinks, supplies)	Neighborhood Credibilty / Trust Value			\$400.31	* - 101
Microwave cart/food storage	Facility Use / Operations Supplement	1	\$159.99	\$159.99	
Office supplies storage	Facility Use / Operations Supplement	1	\$219.99	\$219.99	
Locking cabinets	Facility Use / Operations Supplement	2	\$167.99	\$335.98	
Coffee jars set	Facility Use / Operations Supplement	1	\$24 95	\$24.95	
Painting/renovation supplies	Facility Use / Operations Supplement			\$279.26	
Uhaul rentai	(Neighborhood Credibilty / Trust Value	1		\$51.39	-less (8
Linoleum tiles	Facility Use / Operations Supplement		\$1,329.24	\$1,329.24	
Carpenter (flooring removal & installation)	Facility Use / Operations Supplement		\$2,100.00	\$2,100.00	*
Notes:			Subtotal	\$7,653.63	
			Adjustments		

\$7,653.63 _1ess = 7,2093



A Complex Care Management Agency

COLLABORATIVE

MC Collaborative has elected to combined its total annual budget and submit its reimbursement requests as ten (10) equal monthly installments for 2023. Each budget line item has been divided by 10 and is expensed as follows per month:

Total Monthly Reimbursement \$14,795

Full-time Social Worker: \$75,000/10 = \$7,500 (4) • 1 (mAR + APRIL)

Contracted Services: \$22,000/10 = \$2,200 (5) • 1 (mAR + APRIL)

Indirect Costs: \$13,450/10 = \$1,345 (14) • 1 (mAR + APRIL)

Voucher for Neighborhood Collaborative Project

March & April 2023

Date:	5/1/23	
Month of Payment Due:	March & April	

	Budget Amount	YTD
Social Workers (MC Collaborative)	\$ 147,950	
March		\$ 14,795
April		\$ 14,795
TOTAL OUTSTANDING		\$ 29,590
Remaining Balance	\$ 118,360	

Total amount due for March & April = \$ 29,590

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618



CONTRACTOR

On The Ground Research, LLC 400 Andrews St Suite 212 C Rochester, NY, 14604

Phone: 585-683-3638

Email: janelle@onthegroundny.com

TO

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Ave, Suite 130 Rochester, NY 14607

Phone: 888-444-1060

INVOICE DATE May 1, 2023

INVOICE NUMBER 007

PROJECT TITLENeighborhood Collaborative Project

INVOICE TIME PERIOD 4/1/23-4/30/23

Description

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount
4/7/2023	Printer and Paper	NCP Marketing & Communications	\$ 845.81
4/27/2023	reMarkable Notebook and Pen	Research Supplies	\$ 462.24
4/27/2023	reMarkable Cover	Research Supplies	\$ 37.95
		Total Costs	\$ 1,346.00
		Indirect Costs	\$ 134.60
		Total Amount Due	\$ 1,480.60

Total

\$1,480.60

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:

Janelle Duda-Banwar

T. (585) 683-3638 or Email: janelle@onthegroundny.com

Phone: 585-563-5148 Email: jrbasley@c3consultancy.org C3 Consultancy Services, LLC EIN: 88-3537378 74 Dr. Samuel McCree Way Rochester, NY 14608

Community Resource Collaborative Tina Paradiso, Executive Director

100 College Avenue, Suite 130

Phone: 888-444-1060

Rochester, NY 14607

April 7, 2023 NCP 0001 3/1-31/2023 DATE:

Neighborhood Collaborative Project (NCP) Project Lead

FOR:

Activities

INVOICE #

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT	
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	5 7,80	7,800.00
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$ 1,96	1,962.40
	BALANCE DUE	\$ 9.762.40	40

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

NCP's Monthly Check Request Log - Monroe County ARPA Invoice Submissions *Month: May 2023*

		Total			æ	Reimbursement	ċ	- Constant	Chack	John
NCP Partner Agency	Budg	Budget Allocation		Prior Balance		Amount Requested	Ba	Balance	Number	Date
ABC Action Front Center	\$	27,000.00	\$	27,000.00	\$	ı	\$ 2	27,000.00		
Baden St Counseling Center	\$	27,000.00	s	27,000.00	❖	1	\$ 2.	27,000.00		
Barakah Muslim Charities	\$	27,000.00	\$	27,000.00	s	•	\$ 2	27,000.00		
Beyond the Sanctuary	か	129,015.00	ς,	129,015.00	<>>	1	\$ 129	129,015.00		
Cameron Community	የ ን	232,197.00	S	232,197.00	\$	25,955.15	\$ 200	206,241.85		
C3 Consultancy Services **	⟨\$	215,866.00	\$	215,866.00	\$	19,524.80	\$ 19(196,341.20		
Father Tracy Advocacy Center	s	232,197.00	ς.	232,197.00	\$	7,653.63	\$ 25	224,543.37		
Lyell Avenue Business Assoc.	\$	27,000.00	₹	27,000.00	₹	1	\$ 27	27,000.00		
MC Collaborative	\$	147,950.00	\$	147,950.00	s	29,590.00	\$ 118	118,360.00		
On the Ground Research*	↔	146,581.00	45	146,581.00	\$	1,480.60	\$ 149	145,100.40		
SWAN at Montgomery Center	❖	232,197.00	43-	232,197.00	\$	25,467.50	\$ 200	206,729.50		
The Peoples' Pantry	\$	27,000.00	↔	27,000.00	<>>	ı	\$ 2.	27,000.00		
Community Resource Collaborative	\$	73,550.00	\$	73,550.00	\$	73,550.00	\$			
				Total Disbursed	\$	183,221.68				

^{**} MBE & WBE Vendor

^{*} WBE Vendor

8	
ÇU	U
EN.	7
Z	

DATE

SC Agency/Professional P.O. **Claim Voucher** Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project PAY TO: INSERT NAME OF CLAIMANT 100 College Ave Suite 130 COUNTY OF MONROE 14607 Rochester NY 2023 QUANTITY IITEMIZED ACCOUNT OF MATERIALS, SUPPLIES, ETC. AMOUNT MONTH DAY UNIT PRICE ARPA - Neighborhood Collaborative Project (NCP) 0 0 0 5 15 0 5 15 Credit Toward 25% Advance 183221 68 183221 68 THIS VOUCHER MUST BE CERTIFIED AND SENT TO THE DEPARTMENT AUTHORIZING SAME Jocelyn Basley Certifies that this claim is just, true and correct, that the merchandise or services herein have been rendered to Monroe County, that taxes from which Monroe County is exempt are not included and that the balance is actually due and owing (Insert name of claimant, his agent or representative) TITLE Project Lead Submitted Digitally VIA ARPA Portal 7300002613 SC Purchase Order Number SP. G/L (Choose one: VENDOR NUMBER 11127279 H=Retainage, Q=Liens, U=Securities) INVOICE DATE REFERENCE (Vendor Invoice #) **PAYMENT METHOD** (Choose one: C=Check, D=ACH) _ / ____ / ___ POSTING DATE 0.00 **AMOUNT** ARPA - Neighborhood Collaborative Project (NCP) **TEXT** INTERNAL ORDER WBS ELEMENT FUND GIL ACCT AMOUNT COST CENTER GRANT 1400 9001 G140100030.2326 G14010003001 0.00 1403930104 504320

HEAD OF DEPARTMENT OR AUTHORIZED DEPARTMENT REPRESENTATIVE

CERTIFICATE OF APPROVAL BY DEPARTMENT HEADS I Certify that the marchandrae or services temized in the claim have been rendered or furnished to Monroe County on the date or dates shown, that the charges are correct, and am approxing same for payment.

Print Name

CHECK RECEIVED BY_

C3 Consultancy Services, LLC EIN: 88-3537378
74 Dr. Samuel McCree Way
Rochester, NY 14608

Phone: 585-563-5148 Email: jrbasley@c3consultancy.org



DATE: INVOICE# May 5, 202 NCP 0002 4/1-30/202

FOR: Neighborhood Collaboratis Project (NCP) Project Lea Activitie

Bill To:

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$ 7,800.00
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$ 1,962.40
	BALANCE DUE	\$ 9,762.40

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

C3 Consultancy Services, LLC EIN: 88-3537378
74 Dr. Samuel McCree Way
Rochester, NY 14608
Phone: 585-563-5148 Email: jrbasley@c3c@nsultancy.org



DATE: INVOICE# April 7, 202 NCP 0001 3/1-31/202

FOR:

Neighborhood Collaborativ Project (NCP) Project Lec Activitii

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Project coordination and management services for NCP that include but not limited to meeting planning & organization, communication and action item follow-up with County program officer and fiscal sponsor, action item monitoring and problem resolution; consultation, planning and support services with/on behalf of the NCP anchor and supporting partner agencies.	Contracted Services	\$ 7,800.0
Monthly allocation of 10% de minimis indirect cost rate	Indirect Costs	\$ 1,962.4
	BALANCE DUE	\$ 9,762.4

Questions or concerns regarding this invoice can be submitted via email to jrbasley@c3consultancy.org or by phone 585-563-5148

BEST WISHES FOR A FABULOUS DAY!

Cameron Community - Olivia Kassoum-Amadou, Executive Director 48 Cameron St Rochester, NY 14606 Phone: 585-254-2697 ext. 101 Email: olivia@cameronministries.org



DATE: May 5, 2023 INVOICE # NCP 001 3/1-4/30/2023

FOR: Neighborhood Collaborative Project (NCP) Anchor Agency Activities

Bill To: Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607 Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	AMOUNT
Global Connection Enterprise - Sharale Gray: Global Logistics Program at Cameron: planning, curriculum development, information sessions, community outreach, site planning, and other services from March 1-April 30, 2023 as documented by Global Connection Enterprise's Invoice 00001 (43 days @\$99.10 per day)	Workforce Development/Training	\$ 4,261.30
CEO KUTZ, LLC Derrick Singleton: <u>Cameron Cuts Apprenticeship Program (Barbering/Entrepreneur):</u> planning, curriculum development, information sessions, community outreach, site planning, and other services from March 1-April 30, 2023 as documented by CEO KUTZ, LLC's Invoice 00001(43 days @\$99.10 per day)	Workforce Development/Training	\$ 4,261.30
Payroll Reimbursement for Cameron's On-Site Social Worker: Felecia B. Merriam, LCSW. planning with instructors, participate in information sessions and outreach, developed platform for tracking student data, colordinate linkages to anticipated services, prepared resource and referral pocket cards for participants, acquired pre and post assessments designed to determine client needs. Cameron Community payroll register documentation. (5 pay periods @\$1346.15 per pay period)	Social Worker	\$ 6,730.75
Office Supplies Supplement: Monthly allocation for March & April 2023	Office Supplies	\$ 480.00
Facility Use / Operations Supplement: Monthly allocation for March & April 2023	Facility Use/Operations Support	\$ 2,400.00
Monthly allocation of Neighborhood Credibilty / Trust Value for March and April 2023 (AA's brand identity / reputation)	Credibility Trust/Brand Value	\$ 3,600.00
10% de minimis indirect cost rate: Monthly allocation for March & April 2023	Indirect Cost	\$ 4,221.80
	BALANCE DUE	\$ 25,955.15

Questions or concerns regarding this invoice can be submitted via email to alivia@cameronministries.org or by 585-254-2697 ext. 101

821 North Clinton Avenue Rochester NY 14605 585.563.7008



Invoice

Submitted on 05/05/2023

Invoice for	Payable to	Invoice #
	The Father Tracy Advocacy Center	230401
Company name		
Street address	Project	Due date
City, State, Zip	NCP-Anchor Agency	5/31/2023

Description	NCP Budget line	Qty	Unit price	Total price	
Office Desk (Dawnyell)	Facility Use / Operations Supplement	6	\$133 99	\$803.94	
Office Desk - staff	Facility Use / Operations Supplement	4	\$119.99	\$479.96	
Office Desk - staff	Facility Use / Operations Supplement	2	\$224.34	\$448.68	
Office Desk - partner space	Facility Use / Operations Supplement	6	\$169 99	\$1,019.94	
Community cookout (food, drinks, supplies)	Neighborhood Credibilty / Trust Value			\$400.31	
Microwave cart/food storage	Facility Use / Operations Supplement	1	\$159.99	\$159.99	
Office supplies storage	Facility Use / Operations Supplement	1	\$219 99	\$219.99	
Locking cabinets	Facility Use / Operations Supplement	2	\$167-99	\$335.98	
Coffee jars set	Facility Use / Operations Supplement	1	\$24.95	\$24.95	
Painting/renovation supplies	Facility Use / Operations Supplement			\$279.26	
Uhaul rental	Neighborhood Credibilty / Trust Value	1		\$51.39	
Linoleum tiles	Facility Use / Operations Supplement		\$1,329.24	\$1,329.24	
Carpenter (flooring removal & installation)	Facility Use / Operations Supplement		\$2,100.00	\$2,100.00	
Notes			Subtotal	\$7,653.63	
			Adjustments		

\$7,653.63



Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Re: 5/15 ARPA Voucher Questions

1 message

Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Wed, May 17, 2023 at 11:25 PM

To: "Pelow, Faye" <FayePelow@monroecounty.gov>

Cc: Tina Paradiso <tinap@commresourcecollab org>, "Welch, Dylan" <dylanwelch@monroecounty.gov>, RebeccaCaico@monroecounty.gov

Faye, thank you for your follow up questions and requests for clarification. Unfortunately the ARPA budget worksheet doesn't contain each partner agency's detailed budget or allow me to add it and enter the amount per line item within each agency's detailed budget first and then carry the respective totals over to the project summary sheet. So I have developed a budget tracker for each agency that tracks their monthly submissions against YTD spending. I'm open to any recommendations you may have as to how we might best convey what's being invoiced and its correlation back to each budget line.

- . To address your first point, the format used in your ARPA budget worksheet was automatically rounding to zero decimal places so for the example you cited, my input was actually \$845.81. I have updated the format for this column to two decimal places so that now everything appears correctly and in exact alignment with the invoices
- · For SWAN's two personnel budget lines, NCP Worker and Workforce Development Trainer, prior to them hiring individuals for these positions, SWAN indicated a large portion of their Executive Director's time in mid-March and April was devoted to NCP activities engaging the neighborhood, contacting potential partners and developing their agency action plan and first workforce development program for security certification. If you recall, in our budget proposal, we indicated that the work of some positions may be done by existing staff until dedicated staff could be recruited and hired. Thus the explanation of the activities completed were these pre-hire activities on behalf of these two positions. Going forward, the expenses under this budget line will be attributed to the NCP worker and workforce development coordinator/trainer that they hire/contract with to implement and deliver their agency action plan and security training certification program. Given actual cost of ED time spent in support of these activities exceeds the available budget allocation for each position; SWAN opted to take the annual salary for each position, divide by 10 (number of funding months in 2023) to obtain the monthly budget allocation available and then multiplying by 1.5 months (mid-March/April) for each position:

 NCP Worker: \$46,875/10 months = \$4,687.50 * 1.5 months = \$7,031.25

 - Workforce Development Coordinator/Trainer: \$51,563/10 months = \$5,156.30 *1.5 months = \$7,734.45
- Given similar circumstances, MC Collaborative, as indicated on their invoice, opted to simply take their available budget line allocations as ten (10) equal monthly installments for 2023. Each budget line item was divided by 10 and expensed as follows:
 - Total Monthly Reimbursement \$ 14,795
 - Full-time Social Worker: \$ 75,000/10 = \$
 - Part-time Social Worker: \$ 37,500/10 = \$ 3,750
 - Contracted Services: \$ 22,000/10 = \$ 2,200
 - Indirect Costs: \$ 13,450/10 = \$ 1,345
- For C3 Consultancy, there is billing and charge to ARPA at \$7800 per month for March and April, I think you may have been looking at MC Collaborative's Contracted Services line which is \$2,200 per month for a total of \$4,400.

The attached document shows the total amount invoiced for each organization that is included in this 5/17 submission. With this being our first submission, I anticipated some additional explanation would be needed but wasn't sure where or how to provide it. I hope this has been helpful and as always please let me know if anything else is needed

On Wed, May 17, 2023 at 1:58 PM Pelow. Faye <FayePelow@monroecounty.gov> wrote:

This message was sent securely using Zix

Hi Jocelyn,

We have a few questions on your youcher:

- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet-these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative Invoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.

We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future.

Thank you!

5/19/23; 3:41 PM

Gmail - Re: 5/15 ARPA Voucher Questions

Dr. Faye Pelow

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

MCP's Monthly Check Request Log - May 2023 Invoice Submission.pdf 75K



A Complex Care Management Agency

COLLABORATIVE

MC Collaborative has elected to combined its total annual budget and submit its reimbursement requests as ten (10) equal monthly installments for 2023. Each budget line item has been divided by 10 and is expensed as follows per month:

Total Monthly Reimburse	ment	\$ 14,795
Full-time Social Worker:	\$ 75,000/10 =	\$ 7,500
Part-time Social Worker:	\$ 37,500/10 =	\$ 3,750
Contracted Services:	\$ 22,000/10 =	\$ 2,200
Indirect Costs:	\$ 13,450/10 =	\$ 1,345

Voucher for Neighborhood Collaborative Project

March & April 2023

Date:	5/1/23
Month of Payment Due:	March & April

	Budget Amount	YTD
Social Workers (MC Collaborative)	\$ 147,950	
March		\$ 14,795
April		\$ 14,795
TOTAL OUTSTANDING		\$ 29,590
Remaining Balance	\$ 118,360	

Total amount due for March & April = \$ 29,590

Please remit payment to:
MC Collaborative
PO BOX 18030
Rochester, NY 14618

Bring Monroe Back - Monroe County ARPA Budget Proposal

0
Ξ
99
3
≣:
2
₫.
0
3
Z
8
3
ā
-
Z
<u>re</u> .
9
2
ŏ
-3
ᆽ
ä
ă
Ξ
hood Collabora
Ĭ
تە
ਲੂ
읙
نو
₩.
5
_
P
.0
₩.
ŭ
Ξ
Z
0
P
=
O
9
3
₹
Z
3
7
~
20
Ü
ö
Ĕ
ur.
Ö
rce Col
ò
9
ğ
×
2
tive
õ

Personnel Costs List Each Employee Name, Title/Position	5/15/2023 Voucher	Voucher	Voucher Explanation
neron, FTAC, SV	\$	7,031.25	SWAN: NCP Worker annual budget allocation (\$46,875) / 10 months * 1.5 months (mid-March & April) = \$7,031.25
_			SWAN: Onsite Vocational Trainer annual budget allocation (\$51,563) / 10 months * 1.5 months = \$7,734.45
On-Site Vocational Trainers (Cameron, FTAC, SWAN)	\$ <u></u>	16,257.05	Cameron: Onsite Trainers for Global Logistics (\$4261.30) and Barbering/Entrepreneur training(\$4261.30) = \$8,522.60
On-Site Social Workers (Cameron, FTAC, SWAN)			Cameron: Onsite Social Worker salary expense for March and April 2023
Neighborhood Collaborative Project (NCP) Liaison (BTS)			
Full-Time Social Worker (MC2)		15,000.00	
Part-time Social Worker (MC2)	\$	7,500.00	MC2: Annual Budget allocation (\$37,500) / 10 months * 2 months (March & April)
NCP Local Researcher (OTG)	\$		
Student Research Assistant (OTG)	45	00	
Communications Coordinator (OTG)	\$	00	
Fringe Benefits			
! Costs:	\$ 5:	52,519.05	
	5/15/2023 Vollehor	Vouchor	
Other Than Personnel Services Costs	1, 1		
	\$.8	
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC,	\$		
Office Supply Supplement: Anchor Agencies (cameron, FTAC, SWAN)	₩.	960.00	Cameron: Annual Budget allocation (\$2400) / 10 months * 2 months (March & April) = \$480 \$WAN: Annual Budget allocation (\$2400) / 10 months * 2 months (March & April) = \$480
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC, S	\$ 1	12,001.93	
Snacks, Swag/Incentive Supplies: Anchor Agencies (cameron, FTAC, 9	·\$.00	
	171		Cameron: Annual Budget allocation (\$18,000) / 10 months * 2 months (March & April) = \$3,600 SWAN: Annual Budget allocation (\$18,000) / 10 months * 2 months (March & April) = \$3,600 FTAC: Actual expenses (see invoice detail) = \$451.70.
Credibility Trust /Brand Value: Anchor Agencies (cameron, FTAC, SWAN)	\$	7,651.70	
			Cameron: Annual Budget allocation (\$21,109) / 10 months * 2 months (March & April) = \$4,221.80
10% de minimis indirect cost rate: Anchor Agencies (cameron, FTAC, s	\$	8,443.60	decision militari padaba minerandi i Arabandi i an impirina an impirina di manani an impiri a simonandi
Administrative Support: Support Services Partners (LABA, BMC,BSCSC)	4	.00	
Food Pantry Supplies (TPP)	\$.00	
Per Diem Stipends for Peer Outreach Workers (AFC)	·v.	.00	
Staff Mileage Reimbursement (815, C3)	\$.00	
Contracted Services: NCP Client Wraparound Support Services (8)	\$.00	
	The second second		MC2: Annual Budget allocation (\$22,000) / 10 months * 2 months (March & April)
			OTG: Actual expenses (see invoice detail)
NCP Marketing & Communications (016)	45	845.81	OTG: Actual expenses (see invoice detail)
Software and Subscriptions (org)	\$.00	
Contracted Services: Project Lead / Community Consultant (cs)	\$ 1		C3. Annual Budget allocation (\$78,000) / 10 months * 2 months (March & April)
Contracted Services: Historian / Neighborhood Legacy (c3)	\$.00	
Contracted Services, On-Site / Fleid Coordinator (G)	v	.00	

The Control of the Co		
	183,221.68	Total Project Cost:
	130,702.63	Total Other Than Personnel Services Costs:
73,550.00 CRC: Annual Budget allocation in full	73,550.00	Fiscal Sponsor Administrative Cost Rate - 5% (crc)
	6,749.40	10% de minimis indirect cost rate (BTS, MC2, OTG, C3)
OTG: Actual expense (see invoice detail) =\$134.60		
C3: Annual Budget allocation (\$19,624) / 10 months * 2 months (March & April) = \$3,924.80		
MC2: Annual Budget allocation (\$13,450) / 10 months * 2 months (March & April) = \$2,690		
	00	NCP Supplies & Materials (cs)
	00	Neighborhood/Community Engagement Conversations & Activities (C3)
	00	Microsoft Surface Pro Packages - 5 (c3)
	00	Per Diem Stipends for Event Logistics Helpers (c3)
	.00	RTS Bus Passes/Transportation Assistance
	100	Commence of the Commence of th

Bring Monroe Back - Monroe County ARPA

poseed Proposed Proposed Proposed Proposed Proposed Proposed Expenditures to Expenditures to Proposed	30 7 5		\$ 661,386,37	\$ 130,702.63 \$		5	\$	\$	*	Ŀ	. 15	. \$	\$ 69.207.067	. \$	
Propper Ref. 5	5 5 5		Ī									1			stari Other Then Personnel Services Costs:
Properties S S S S S S S S S S S S S S S S S S S	\$ 8		5	\$ 73,550.00									, monecies		
Property S S S S S S S S S S S S S S S S S S S		51,379.60	5	5 6,749.40									0,743.40		
Propper to the property of the	П		~										C TAO AT		ON de minimás indirect cost rate ana vaca.
Expendit S S S S S S S S S S S S S S S S S S S		7,584.00	\$ 7,58	°									,		ICP Supplies & Materials III
Propo Expending years 1-(22 5 5 2 5 5 3 5 5 5 3 5 5 5 3 5 5 5 3 5 5 5 5		2,286,00	\$ 12,21	5											
Propose Propose Face Propose Fa		1,200.00	5 120	\$											division statute by by by the season to be s
Propor Expenditure 5 2 2 5 5 2 2 5 5 3 3 3 5 5 5 1 1 1 2 2 5 5 5 1 1 1 2 5 5 5 1 1 1 5 5 5 5		4,644.00	5 4.64	\$					- Contract						
Propo Expenditure Feat	0% \$ 45,0	45,000.00	\$ 45,00	\$				7.							State District Personal Control of Amount of Control of
Expenditure Expenditure Figure 1-4 (20 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5		18,750.00	5 18,79	5											omitacted Services: Unione / Fedd Continued by
Propo Expending years 1-(22 5 5 5 5 5 5 5 5 5 5 7 7 8 8 8 9 8 9 8 9 8 9 9 8 9 9 9 9 9 9	0% \$ 26,0	26,000.00	\$ 26,00	S			100								(Alles)
Expenditor Expenditor Expenditor Expenditor For E		62,400.00	S	\$ 15,600.00									DOCODO'CT		100
Propor Expendida years 1-(22) y	0% 5 15,1	15,855.00	\$ 15,81	5									10000		tracted Services: Project Load / Community Consultant (Co
Propo Expenditu Years 1-4 (20) S 5 2 S 5 2 S 5 3 S 5 S 5 3 S 5 S 5 S 5 S 5 S 5 S 5 S 5 S 5 S 5 S 5	11% \$ 8,0	7,154.19	l.v.	\$ 845.81									101610		
Propor Expenditus years 1-4 (20) 5 5 2 5 5 2	17% 5 3,0	2,499.81	S	5 500.19									20000		Prunications 1916
Propo Expenditu years 1-4 (20 5 5 2 5 5 1 5 5 2 5 3 5 3 5 3 5 3 5 3			~										00.000		Search Supplies (FIRS)
Propose Expenditu (20 5 2 5 2 2 5 2 2 5 3 3 5 3 1 5 5 1 5 5 1			~	5									44000	0 4	contracted Services: Anchor Airency Social Worker Supervision (act)
Propose Expenditu years 1-4 (20 5 5 2 5 5 5 2 5 5 5 2 5 5 5 5 5 5 5 5	l	2,358.00		5											ontracted Services: NCP Client Wraparound Support Services 1175
Propos Expenditu years 1-4 (20 5 2 5 5 5 5 5 2 5 3 5 3		//,000.00	ĺ.												naff Mileage Reimbursement in Ca
Propos Expenditu years 1-4 (20 5 5 2 5 5 1 5 5 2 5 5 2	98	27,000.00	١											0.00	Outreach Workers (#40)
Propos Expenditu years 1-4 (20 5 5 2 5 5 1 5 5 1		01,000,00	ı										,		
Propo Expenditu years 1-4 (20 5 2 5 5 2 5 5 2 5 5 2		39,590,00	` `	0,000,000										0.00	dministrative Support: Support Services Partners (LABA (MACAKES))
Propos Expenditu years 1-4 (20 5 5 2 5 5 1	l	CL 888 LO	^ ~	07.1507						3			8,443.60	1	(API)
Propos Expenditu Years 1-4 (20 5 5 2 5 5 1	ı	OF SEE 7	^ `	200									7,651.70		redibility Trust /Brand Value: Anchor Agencies ameron, FTAC, swaw
Propos Expenditu Feere 1-4 (20 5 2		73,998.07	1	CC.100/27 C										The second	
Propor Expenditu years 1-4 (20 5 2	ľ	0,240.00											12.001.93		actiny Use / Operations Support: Anchor Agencies (Cameron, FTAC, SWAN)
	ľ	000000	١	9608									960.00		Office Supply Supplement: Anchor Agencies (Common FTAC, SWAW)
	ľ	7,000.00	l				1								Neighborhood Outreach Supplies: Anchor Agencies (Camaron, 414C, Swaar)
		00000		^									-	\$ - \$	Vocational Training Stipends: Anchor Agencies (Camaron, Frac, Swias)
	dget Proposed Expenditures for Year 1 (2023)	Year-to-Date Year Remaining Funds % of Year 1 Budget 1 Year 1 Spant	r Remaining F Year 1	Year-to-Date Yes	1/16/2024 Voucher	3 12/15/2023 Voucher	023 11/15/202: er Voucher	ucher 10/17/202 Voucher	9/15/2023 Vo.	15/2023 Youcher	7/2023 Youther 8/	5/2023 Voucher 7/1	4172023 Voucher 515/2023 Voucher 615/2023 Voucher 717/2023 Voucher 615/2023 Vouch	V17/2023 Voucher 5	Other Than Personnal Services Costs
745,464.00 5 1,725,075.00	7% \$ 745,	582,944,95	۰	\$ \$2,519.05	-	•	5	**	3				SCORUM (S		
	\$		5												out Permaneri Courts
														0	inge Benefits
5	۰	18,000.00		\$											ommunications Coordinator (OTG)
~	1	10,400.00	\$ 10,4	5						The state of the s				- 'S	udent Research Assistant (OTG)
~	ı	78,000.00	\$ 78,0	\$				The second	Direct Street			The second second		- 5	NCP Local Researcher (OTG)
~	s.	30,000,00	۰	5 7,500.00									7,500.00		Social Worker (MCZ)
~	~	00,000,00	^	5 15,000.00									15,000,00	- 5	ull-Time Social Worker (MC2)
*	~	62,500.00	~	\$						The second	1000				Velghborhood Collaborative Project (NCP) Lianon (BTS)
v		162,019.25		\$ 6,730.75									6,730.75	\$	On-Site Social Workers (Cameron, FTAC, SWAN)
<u>~</u>	~	130,431.95		\$ 16,257.05 \$				1000				-	16,257.05	\$	On-Site Vocational Trainers (Cameron, FTAC, SWAN)
140.625.00 \$ 761.271.00	5% 5 140	131,593.75		\$ 7,031.25 \$					Œ.	0.50			7,031.25		Veighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)
rea for Expenditures for (2023) years 1-4 (2023-2028)	dget Proposed Expenditures for Year 1 (2023)	Year-to-Date Year Remaining Funds % of Year 1 Budget 1 Year 1 Spent	er Remaining F Year 1		1/16/2024 Voucher	3 12/15/202: Voucher	923 11/15/202 197 Youcher	ucher 10/17/2 Vouci	9/15/2023 Vo.	15/2023 Youche	17/2023 Yourcher 8/	15/2023 Voucher 7/1	47172023 Youcher \$152023 Youcher \$152023 Youcher 71772023 Youcher 8152023 Youcher 9152023 Youcher Youche	V17/2023 Youcher 5	Personnel Costs List Exch Employee Name, Tills/Position
															Organization Name: Neighborhood Collaborative Project (NCP) / Community Resource Collaborative
															Budget Proposal

NCP's Monthly Check Request Log - Monroe County ARPA Invoice Submissions Month: May 2023

NCP Partner Agency	Bud	Total get Allocation	Prior Balance	Re	eimbursement Amount Requested	Current Balance	Check Number	Check Date
ABC Action Front Center	\$	27,000.00	\$ 27,000.00	\$	100	\$ 27,000.00		
Baden St Counseling Center	\$	27,000.00	\$ 27,000.00	\$	7.59	\$ 27,000.00		
Barakah Muslim Charities	\$	27,000.00	\$ 27,000.00	\$	120	\$ 27,000.00		
Beyond the Sanctuary	\$	129,015.00	\$ 129,015.00	\$	1.40	\$ 129,015.00		
Cameron Community	\$	232,197.00	\$ 232,197.00	\$	25,955.15	\$ 206,241.85		
C3 Consultancy Services **	\$	215,866.00	\$ 215,866.00	\$	19,524.80	\$ 196,341.20		
Father Tracy Advocacy Center	\$	232,197.00	\$ 232,197.00	\$	7,653.63	\$ 224,543.37		
Lyell Avenue Business Assoc.	\$	27,000.00	\$ 27,000.00	\$	0.70	\$ 27,000.00		
MC Collaborative	\$	147,950.00	\$ 147,950.00	\$	29,590.00	\$ 118,360.00		
On the Ground Research*	\$	146,581.00	\$ 146,581.00	\$	1,480.60	\$ 145,100.40		
SWAN at Montgomery Center	\$	232,197.00	\$ 232,197.00	\$	25,467.50	\$ 206,729.50		
The Peoples' Pantry	\$	27,000.00	\$ 27,000.00	\$		\$ 27,000.00		
Community Resource Collaborative	\$	73,550.00	\$ 73,550.00	\$	73,550.00	\$ -		
			Total Disbursed	\$	183,221.68			

^{**} MBE & WBE Vendor

^{*} WBE Vendor



CONTRACTOR

On The Ground Research, LLC 400 Andrews St Suite 212 C Rochester, NY, 14604

Phone: 585-683-3638

Email: janelle@onthegroundny.com

TO

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Ave, Suite 130

Rochester, NY 14607 Phone: 888-444-1060 INVOICE DATE

May 1, 2023

INVOICE NUMBER

007

PROJECT TITLE

Neighborhood Collaborative Project

INVOICE TIME PERIOD

4/1/23-4/30/23

Description

Date	Description of Services Rendered/Purchases Made	Budget Category	Amount
4/7/2023	Printer and Paper	NCP Marketing & Communications	\$ 845.81
4/27/2023	reMarkable Notebook and Pen	Research Supplies	\$ 462.24
4/27/2023	reMarkable Cover	Research Supplies	\$ 37.95
		Total Costs	\$ 1,346.00
		Indirect Costs	\$ 134.60
		Total Amount Due	\$ 1,480.60

Total

\$1,480.60

Please make all checks payable to On The Ground Research, LLC

If you have any questions concerning this invoice, contact:

Janelle Duda-Banwar

T. (585) 683-3638 or Email: janelle@onthegroundny.com

May 8, 2023

South

Patricia Jackson, Executive Director

SWAN at Montgomery Neighborhood Center

10 Cady Street

Rochester, NY 14608

Phone: 585-436-3090 Email: pjackson@swanonline.org

DATE: INVOICE # NO FOR: Neig

FOR: NCP 001 3/1-4/30/2023
FOR: Neighborhood Collaborative
Project (NCP) Anchor Agency
Activities

Bill To:

Tina Paradiso, Executive Director Community Resource Collaborative 100 College Avenue, Suite 130 Rochester, NY 14607

Phone: 888-444-1060

DESCRIPTION OF SERVICES RENDERED / PURCHASES MADE	BUDGET CATEGORY	A	MOUNT
Executive Director: mid March/April time spent developing position description, posting and interviewing for NCP funded position: NCP Worker; creating NCP Anchor Agency action plan development, neighborhood connections	NCP Worker	\$	7,031.25
Executive Director: mid March/April time spent developing position description, posting and interviewing for NCP funded position: Workforce Development Trainer; creating workforce development training outline and advertisement for security certfication training program	Workforce Development/Training	\$	7,734.45
Office Supplies Supplement: Monthly allocation for March & April 2023	Office Supplies	\$	480.00
Facility Use / Operations Supplement: Monthly allocation for March & April 2023	Facility Use/Operations Support	\$	2,400.00
Neighborhood Credibilty / Trust Value: Monthly allocation for March & April 2023	Credibility Trust/Brand Value	\$	3,600.00
10% de minimis indirect cost rate: Monthly allocation for March & April 2023	Indirect Cost	\$	4,221.80
	BALANCE DUE	\$	25,467.50

Questions or concerns regarding this invoice can be submitted via email to pjackson@swanonline.org or by 585-436-3090

Case Caico, Rebecca

From: neighborhoodcollaborative@gmail.com

Sent: Sunday, May 14, 2023 6:53 PM

To: Pelow, Faye

Subject: ARPA Voucher Submitted

Categories: Waiting for Response

VIEW IN ADMIN

ARPA Project: Neighborhood Collaborative Project (NCP)

ARPA Vendor: Community Resource Collaborative on Behalf of the Neighborhood Collaborative Project

Amount: **0.00** Date: **5/15/23**

Delaney, Caroline	
From: Sent: To: Cc: Subject:	Jocelyn Basley < jrbasley@c3consultancy.org> Monday, May 15, 2023 10:02 AM Tina Paradiso Pelow, Faye Re: NCP's Submission for May 15th Invoice for Reimbursement - Monroe County ARE Grant
	il originated from outside Monroe County systems. Exercise caution when opening ig links, especially from unknown senders.
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	
No worries or rush, I	can swing by tomorrow. Still need to complete the MWBE report
Excellent! The mone	23, 9:52 AM Tina Paradiso < tinap@commresourcecollab.org > wrote: ey was deposited - I am going to grab some checks today, so if you want to stop in at me know. I have to run out for a minute but will be back by noon.
Sent: Monday, May 15 To: Tina Paradiso < tina Cc: Pelow, Faye < Fayel Subject: Re: NCP's Sub	ap@commresourcecollab.org> Pelow@monroecounty.gov> pmission for May 15th Invoice for Reimbursement - Monroe County ARPA Grant  t worksheet upload and supporting partner agencies' invoices have been uploaded to the
On Sun, May 14, 202 Jocelyn:	23, 3:16 PM Tina Paradiso < tinap@commresourcecollab.org > wrote: nal to me. Approved for submission.
Tina Paradiso Executive Director 888-444-1060	
On May 13,	2023, at 2:10 AM, Jocelyn Basley < <u>irbasley@c3consultancy.org</u> > wrote:

Tina,

On behalf of the Neighborhood Collaborative Project (NCP) two documents - the Monroe County ARPA Budget Worksheet and NCP Check Request Log have been uploaded for your review and approval

https://drive.google.com/drive/folders/13N9-M4HJ078dfSYYknIWLhPgBPLcwGVH?usp=share_link

Take a look and let me know if you have any questions or concerns. Stay safe and be well... Best wishes for a fabulous day!

Jocelyn Basley, Community Consultant

C3 Consultancy Services

#### Welch, Dylan

From:

Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Sent: To: Friday, May 19, 2023 4:00 PM

Cc:

Pelow, Faye; Welch, Dylan

Subject:

Tina Paradiso; Case Caico, Rebecca Re: 5/15 ARPA Voucher Questions

Attachments:

NCP's May 2023 Invoice Summary - Line Item Detail.xlsx; Gmail Responses Re_ 5_15

ARPA Voucher Questions.pdf; NCP's May 2023 Invoice for Reimbursement

Submission-xlsx

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Faye and Dylan,

As requested, I have uploaded a new invoice submission showing two decimal places and added to our supporting documentation the line item detail that shows the breakdown by agency for each budget item in our May 15 invoice. I also uploaded a copy of our check request log with the total amount for each agency submitting expenses for this invoice period and the email responses to your initial inquiry.

You will find each of these documents attached to this email for your convenience. I hope this is helpful and please let me know if you have any more questions or concerns. If these items meet your needs, we can provide them as part of our supporting documentation going forward. As always, we appreciate your continued support and assistance - we're all in this together!

Best wishes for a wonderful weekend!

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

On Fri, May 19, 2023 at 12:24 PM Pelow, Faye < FayePelow@monroecounty.gov > wrote:

This message was sent securely using Zix

Hi Jocelyn,

We understand as well that there first few voucher cycles will be a learning process for everyone. We can definitely work with you to create a system that will work best for you and the County in the long term.

- We do not need you to input everything into the ARPA budget spreadsheet. Many of the other grantees who have several subrecipients, invoices or are utilizing percentages to calculate their vouchers are creating a separate excel file of sheet to show how they are getting to the line item amounts on their vouchers. What we need to see is how you are calculating your numbers or what invoices (or what parts of which invoices) are being used to add up to each line

item. Some grantees are writing directly on the invoices as this is helpful to them, but if this is going to be a consistent calculation through 2026, then an excel spreadsheet may work best for you. We will need to be able to see your thought process and easily corroborate those numbers.

- The excel spreadsheet provided by us looks like it rounds the numbers, but then you input them you can see the original number that was put into the cells. Those numbers will calculate to the penny (and our auditors are checking this). I was able to see that some of the numbers seemed to be rounded when clicking into the cells and some are not rounded. Could you please double check these numbers? If this is still an issue with your spreadsheet, please let us know.
- Thank you for providing the attachment with some additional calculations for us. Could you please provide a breakdown of what from each invoice is going toward each line item (as described in bullet 1)? We will need this for every line item since it looks like a majority of the line items are split between multiple organizations. I will be out of the office next week but Dylan will be available if you would like to walk through the process and what we are looking for.

Thank you again for working with us! Once we have a firm system in place, this process should be much more straight forward in future vouchering cycles.

Have a great weekend!

#### Dr. Faye Pelow

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

From: Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com >

Sent: Wednesday, May 17, 2023 11:26 PM

To: Pelow, Faye < FayePelow@monroecounty.gov >

Cc: Tina Paradiso < tinap@commresourcecollab.org >; Welch, Dylan < dylanwelch@monroecounty.gov >; Case Caico,

Rebecca < RebeccaCaico@monroecounty.gov > Subject: Re: 5/15 ARPA Voucher Questions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Faye, thank you for your follow up questions and requests for clarification. Unfortunately the ARPA budget worksheet doesn't contain each partner agency's detailed budget or allow me to add it and enter the amount per line item within each agency's detailed budget first and then carry the respective totals over to the project summary sheet. So I have developed a budget tracker for each agency that tracks their monthly submissions against YTD spending. I'm open to any recommendations you may have as to how we might best convey what's being invoiced and its correlation back to each budget line.

- To address your first point, the format used in your ARPA budget worksheet was automatically rounding to zero decimal places so for the example you cited, my input was actually \$845.81. I have updated the format for this column to two decimal places so that now everything appears correctly and in exact alignment with the invoices.
- For SWAN's two personnel budget lines, NCP Worker and Workforce Development Trainer, prior to them hiring individuals for these positions, SWAN indicated a large portion of their Executive Director's time in mid-March and April was devoted to NCP activities engaging the neighborhood, contacting potential partners and developing their agency action plan and first workforce development program for security certification. If you recall, in our budget proposal, we indicated that the work of some positions may be done by existing staff until dedicated staff could be recruited and hired. Thus the explanation of the activities completed were these pre-hire activities on behalf of these two positions. Going forward, the expenses under this budget line will be attributed to the NCP worker and workforce development coordinator/trainer that they hire/contract with to implement and deliver their agency action plan and security training certification program. Given actual cost of ED time spent in support of these activities exceeds the available budget allocation for each position; SWAN opted to take the annual salary for each position, divide by 10 (number of funding months in 2023) to obtain the monthly budget allocation available and then multiplying by 1.5 months (mid-March/April) for each position:
  - o NCP Worker: \$46,875/10 months = \$4,687.50 * 1.5 months = \$7,031.25
  - Workforce Development Coordinator/Trainer: \$51,563/10 months = \$5,156.30 *1.5 months = \$7,734.45
- Given similar circumstances, MC Collaborative, as indicated on their invoice, opted to simply take their available budget line allocations as ten (10) equal monthly installments for 2023. Each budget line item was divided by 10 and expensed as follows:
  - o Total Monthly Reimbursement \$ 14,795
  - o Full-time Social Worker: \$75,000/10 = \$7,500
  - o Part-time Social Worker: \$ 37,500/10 = \$ 3,750
  - o Contracted Services: \$ 22,000/10 = \$ 2,200
  - o Indirect Costs: \$ 13,450/10 = \$ 1,345

• For C3 Consultancy, there is billing and charge to ARPA at \$7800 per month for March and April, I think you may have been looking at MC Collaborative's Contracted Services line which is \$2,200 per month for a total of \$4,400.

The attached document shows the total amount invoiced for each organization that is included in this 5/17 submission. With this being our first submission, I anticipated some additional explanation would be needed but wasn't sure where or how to provide it. I hope this has been helpful and as always please let me know if anything else is needed.

On Wed, May 17, 2023 at 1:58 PM Pelow, Faye < FayePelow@monroecounty.gov > wrote:

This message was sent securely using Zix*
Hi Jocelyn,
We have a few questions on your voucher:
- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet- these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative Invoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.
We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future.

Thank you!

#### Dr. Faye Pelow

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

# Bring Monroe Back - Monroe County ARPA Budget Proposal

Personnel Costs	5/15/2023 Voucher	Voucher Explanation
List Each Employee Name, Title/Position		SWAN: NCP Worker annual budget allocation (\$46,875) / 10 months * 1.5 months (mid-
Neighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, S	\$ 7,031.25	March & April) = \$7,031.25
<del>_</del>		SWAN: Onsite Vocational Trainer annual budget allocation (\$51,563) / 10 months * 1.5
		months = \$7,734.45
On-Site Vocational Trainers (Cameron, FTAC, SWAN)	\$ 16,257.05	Cameron: Onsite Trainers for Global Logistics (\$4261.30) and Barbering/Entrepreneur training(\$4261.30) = \$8,522.60
On-Site Social Workers (Cameron, FTAC, SWAN)		Cameron: Onsite Social Worker salary expense for March and April 2023
Neighborhood Collaborative Project (NCP) Liaison (BTS)	\$00	
Full-Time Social Worker (MC2)	\$ 15,000.00	MC2: Annual Budget allocation (75,000)/ 10 months * 2 months (March & April)
Part-time Social Worker (MC2)	\$ 7,500.00	MC2: Annual Budget allocation (\$37,500) / 10 months * 2 months (March & April)
NCP Local Researcher (OTG)	\$00	1.00
Student Research Assistant (OTG)	\$00	
Communications Coordinator (OTG)	\$00	
Friend Bonofite		
Fringe Benefits Total Personnel Costs:	\$ 52,519.05	
Total Personner Costs:	\$ 32,519.03	
	5/15/2023 Vouche	,
Other Than Personnel Services Costs	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Vocational Training Stipends: Anchor Agencies (Cameron, FTAC, SWAF		
Neighborhood Outreach Supplies: Anchor Agencies (Cameron, FTAC	\$00	
	in mark	Cameron: Annual Budget allocation (\$2400) / 10 months * 2 months (March & April) = \$480
Office Supply Supplement: Anchor Agencies (Cameron, FTAC, SWAN)	\$ 960.00	
		Cameron: Annual Budget allocation (\$12,000) / 10 months * 2 months (March & April) = \$2,400
		SWAN: Annual Budget allocation (\$12,000) / 10 months * 2 months (March & April) = \$2,40
		FTAC: Actual expenses (see invoice detail) = 7,201.93
Facility Use / Operations Support: Anchor Agencies (Cameron, FTAC,	\$ 12,001.93	
Snacks, Swag/Incentive Supplies: Anchor Agencies (Cameron, FTAC,	\$00	
		Cameron: Annual Budget allocation (\$18,000) / 10 months * 2 months (March & April)
	1 1 1 1 1 1 1 1 1 1	\$3,600
	18 II 1 I A	SWAN: Annual Budget allocation (\$18,000) / 10 months * 2 months (March & April) = \$3,60 FTAC: Actual expenses (see invoice detail) = \$451.70.
Credibilty Trust /Brand Value: Anchor Agencies (Cameron, FTAC, SWAN	\$ 7,651.70	
		Cameron: Annual Budget allocation (\$21,109) / 10 months * 2 months (March & April) =
		\$4,221.80
109/ do minimio indirect cost rato: Ancher Aconsign ( rate	6 0.442.66	SWAN: Annual Budget allocation (\$21,109) / 10 months * 2 months (March & April) =
10% de minimis indirect cost rate: Anchor Agencies (самегол, FTAC, Administrative Support: Support Services Partners (LABA,	\$ 8,443.60	\$4,221.80
BMC,BSCSC)	\$00	
Food Pantry Supplies (TPP)	\$00	
Per Diem Stipends for Peer Outreach Workers (AFC)	\$00	
Staff Mileage Reimbursement (BTS, C3)	\$00	
Contracted Services: NCP Client Wraparound Support Services (		
Contracted Services: Anchor Agency Social Worker Supervision		MC2: Annual Budget allocation (\$22,000) / 10 months * 2 months (March & April)
Research Supplies (org)		OTG: Actual expenses (see invoice detail)
NCP Marketing & Communications (отб) Software and Subscriptions (отб)		OTG: Actual expenses (see invoice detail)
Contracted Services: Project Lead / Community Consultant (cs)	\$00	The state of the s
Contracted Services: Historian / Neighborhood Legacy (c3)	\$ 15,600.00	
Contracted Services: On-Site / Field Coordinator (cs)	\$00	
Contracted Services: Neighborhood Ambassadors (c3)	\$00	The state of the s
RTS Bus Passes/Transportation Assistance	\$00	The state of the s
Per Diem Stipends for Event Logistics Helpers (c3)	\$00	The state of the s
Microsoft Surface Pro Packages - 5 (c3)	\$00	The state of the s
Neighborhood/Community Engagement Conversations & Activities (C3	\$00	
NCP Supplies & Materials (c3)	\$00	
		MC2: Annual Budget allocation (\$13,450) / 10 months * 2 months (March & April) = \$2,690 C3: Annual Budget allocation (\$19,624) / 10 months * 2 months (March & April) = \$3,924.8
109/ do minimio indiract cost rato (see 140)	6 6740 44	OTG: Actual expense (see invoice detail) =\$134.60
10% de minimis indirect cost rate (BTS, MC2, OTG, C3)	\$ 6,749.40	
Fiscal Sponsor Administrative Cost Rate - 5% (crc)	\$ 73,550.00	CRC: Annual Budget allocation in full
Total Other Than Personnel Services Costs:	\$ 130,702.63	
roda Galer flian refounder Jeffices Costs.	7 130,702.03	



Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com>

#### Re: 5/15 ARPA Voucher Questions

1 message

Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Wed, May 17, 2023 at 11:25 PM

To: "Pelow, Faye" <FayePelow@monroecounty.gov>

Cc: Tina Paradiso <tinap@commresourcecollab.org>, "Welch, Dylan" <dylanwelch@monroecounty.gov>, RebeccaCaico@monroecounty.gov

Faye, thank you for your follow up questions and requests for clarification. Unfortunately the ARPA budget worksheet doesn't contain each partner agency's detailed budget or allow me to add it and enter the amount per line item within each agency's detailed budget first and then carry the respective totals over to the project summary sheet. So I have developed a budget tracker for each agency that tracks their monthly submissions against YTD spending. I'm open to any recommendations you may have as to how we might best convey what's being invoiced and its correlation back to each budget line.

- . To address your first point, the format used in your ARPA budget worksheet was automatically rounding to zero decimal places so for the example you cited, my input was actually \$845.81. I have updated the format for this column to two decimal places so that now everything appears correctly and in exact alignment with the invoices
- For SWAN's two personnel budget lines, NCP Worker and Workforce Development Trainer, prior to them hiring individuals for these positions, SWAN indicated a large portion of their Executive Director's time in mid-March and April was devoted to NCP activities engaging the neighborhood, contacting potential partners and developing their agency action plan and first workforce development program for security certification. If you recall, in our budget proposal, we indicated that the work of some positions may be done by existing staff until dedicated staff could be recruited and hired. Thus the explanation of the activities completed were these pre-hire activities on behalf of these two positions. Going forward, the expenses under this budget line will be attributed to the NCP worker and workforce development coordinator/trainer that they hire/contract with to implement and deliver their agency action plan and security training certification program. Given actual cost of ED time spent in support of these activities exceeds the available budget allocation for each position, SWAN opted to take the annual salary for each position, divide by 10 (number of funding months in 2023) to obtain the monthly budget allocation available and then multiplying by 1.5 months (mid-March/April) for each position:

  NCP Worker: \$46,875/10 months = \$4,687.50 * 1.5 months = \$7,031.25

  - Workforce Development Coordinator/Trainer: \$51,563/10 months = \$5,156.30 *1.5 months = \$7,734.45
- Given similar circumstances, MC Collaborative, as indicated on their invoice, opted to simply take their available budget line allocations as ten (10) equal monthly installments for 2023. Each budget line item was divided by 10 and expensed as follows:
  - Total Monthly Reimbursement \$ 14,795
  - Full-time Social Worker: \$ 75,000/10 = \$ 7,500
  - Part-time Social Worker: \$ 37,500/10 = \$ 3,750
  - Contracted Services: \$ 22,000/10 = \$ 2,200
  - Indirect Costs: \$ 13,450/10 = \$ 1,345
- For C3 Consultancy, there is billing and charge to ARPA at \$7800 per month for March and April, I think you may have been looking at MC Collaborative's Contracted Services line which is \$2,200 per month for a total of \$4,400.

The attached document shows the total amount invoiced for each organization that is included in this 5/17 submission. With this being our first submission, 1 anticipated some additional explanation would be needed but wasn't sure where or how to provide it. I hope this has been helpful and as always please let me know if anything else is needed.

On Wed, May 17, 2023 at 1:58 PM Pelow, Faye <FayePelow@monroecounty.gov> wrote

This message was sent securely using Zix*

Hi Jocelyn.

We have a few questions on your voucher:

- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet-these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative trivoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.

We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future

Thank you!

#### Dr. Faye Pelow

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

NCP's Monthly Check Request Log - May 2023 Invoice Submission.pdf 75K

Bring Monroe Back - Monroe County ARPA Budget Proposal Organization Name: Neighborhood Collaborative Project (NCP)

Personnel Costs List Each Employee Name, Tide/Poeldon	4/17/2025 Voues	5/15/202	23 Voucher Briss	2023 Voucher 7.	117/2023 Vouch	47770003 Vouelher SYS2003 Vouelher (8782003 Vouelher 7777003 Vouelher (8782003 Vouelher (8782003 Vouelher	er 6/15/2023 Vous	10/17/2023 Voucher	Voucher	12/15/2023 Voucher	1/16/2024 Voucher	Year-to-Data Year	Remaining Funds Year 1	Remarking Funds % of Year 1 Budget Year 1 Spent	Expenditures for Year 1 (2023)	Proposed Expenditures for years 1-4 (2023-2026)
Section of the Section of the Section (Sections (Sections (Sections (Sections)))		,	2011									5 7,031	\$ 133,594	765	5 140,625	\$ 751,271
On See Uncatonal Transport Cameron FTAC SWAN		.5	16.257									\$ 16,257	\$ 138,432	311	,	\$ 837,405
On See Social Workers (Cameron, FIAC SWAN)	\$	·~	6,731									5 6,731	610'291 \$	55.0	\$	\$ 913,530
Neighborhood Collaborative Project (NCP) Lianson (8TS)	\$	\$										,	S	ON.		\$ 269,382
Full-Time Social Worker (NC2)		S	15,000		TOTAL PROPERTY.							\$ 15,000	\$	\$ 70%		\$ 323,260
Part-time Social Worker (MC2)	5	vs.	7,500									\$ 7,500	\$	20% \$		5 161,630
MCP (neal Researcher COTG)	5												\$ 78,000	960	\$ 78,000	\$ 336,190
Student Research Asset and (OTG)		vs.											\$ 10,400	900	\$ 10,400	5 44,825
Communications Coordinator (OTG)		0									1		\$ 18,000	<b>%</b> 0	\$ 18,000	\$ 77,582
													,			
FINGE BENEFILS		Į.						Į,	Į,	ļ	ļ	\$ 52.519	\$ 692.945	ž	\$ 745.464	\$ 3,725,075
Fotal Personnel Costs:	8	^	\$2,519 \$	-		4	6	*		•			a contract of			
Other Than Personnel Services Costs	417/2023 Voucher E/15/2023 Voucher	var E/15/202		2023 Voucher 7	/17/2023 Vouch	8/15/2023 Voucher   7/17/2023 Voucher   8/15/2023 Voucher   8/15/2023 Voucher	ner 9/15/2023 Vous	ther 10/17/2023 Voucher	Voucher	Voucher Voucher Voucher	1/16/2024 Voucher	Year-to-Data Year	Remaining Funds Year 1	% of Year 1 Budget Spart	Proposed Expenditures for Year 1 (2023)	Proposed Expenditures for years 1-4 (2023-2026)
	3			100000000000000000000000000000000000000									\$ 54,000	760	\$ 54,000	\$ 232,746
State State State of Contract State		5							000				\$ 10,800	No.	\$ 10,800	\$ 45,183
Office Supply Succession: Anchor Americanic means (TAC State)		8	096	5000							II.	360	5 6,240	13% 5	2	\$ 30,120
Excitor the 7 Desistions Support: Anchor Asserties (Consess, FIAC 9468)	S	8	12,002		The same of the sa	The second second						\$ 12,002	\$ 23,998	33%	\$	\$ 150,612
Snacks, Swatchscentine Supplies: Anchor Agencies (Common, 114C, SWAN)	\$	~	7									S	\$ 7,200	\$ 700		\$ 30,120
Credibility Trust /Brand Value: Anchor Agancies/Canaron, 67AC, SWAR)		5	7,652				The second second					\$ 7,652	~	3475		\$ 225,915
10% de minems indirect cost rate: Anchor Agencies Kaneren, FTAC, SWAM)	\$	\$	8,444			20 PK						\$ 0,444	.vs	13% S		\$ 322,692
Administrative Support Support Services Partners (JABA, INC.8903C)	is	\$							U			\$	\$ 61,000	36	1	338,871
Food Pantry Supplies (1997)	5	8		The second	The last of							*	\$ 27,000	9%	ĺ	\$ 112,957
Per Diem Stipends für Peer Outreach Workers (AC)	\$	5	1.			The second second				1		<b>*</b>	\$ 27,000	š		\$ 112,957
Staff Mileage Reimbursement (815.Cl.)	\$	5			1	The second second second					-	•	\$ 2,358	š		\$ 9,867
Contracted Services: MCP Client Wraperound Support Services (873)	\$	\$					The second second						~	026		\$ 232,747
Contracted Services: Anchor Agency Social Worker Supervision (#C2)	S	50	4,400									\$ 4,400		\$ 360%	٦	\$ 94,823
Amenach Supplies (016)	20	5	005						2114			\$ 500		17% 5		\$ 12,551
NCP Marketing & Communications (016)	\$	~	846									\$ 846	\$	11%		\$ 32,000
Software and Subscriptions (Drb)	~	S	17.						100			2	\$	750	Ì	\$ 66,336
Contracted Services: Protect Lead / Community Consultant (C3)	8	S	15,600					C - C - C - C - C - C - C - C - C	The last last		0	\$ 15,600	\$	20% \$	29,000	\$ 336,190
Contracted Services: Historian / Neimborhood Lecacy(C)	~	2							1	ij	- CHOOSE	\$	\$ 26,000	CON S		\$ 112,063
Contracted Services: Dn. Stie / Field Coordinator (3)	\$	8					THE RESERVE THE PERSON NAMED IN				-	\$	\$ 18,750	946		\$ 80,816
Contract of Service: Newhhorhood Arnhascadorust)		. 5	1.									\$	\$ 45,000	908	1	\$ 188,264
HTS Bus Passes/Transportation Assistance		\$	-									\$	\$ 4,644	\$ 760		\$ 19,427
Per Diem Supends for Eviet Logistics Helpers (C3)	·	\$										\$	1,700	86		\$ 5,020
Microsoft Surface Pro Pachages - \$ IC31	5	2										•	\$ 12,288	ŏ	<u>_</u>	\$ 20,015
Neighborhood/Community Engagement Conversations & Activities (C3)	5	~										·~	\$ 7,588	86		\$ 31,509
NCP Supplies & Materials (C)	,	25			. C. C. C.			The second second				5	1,200	\$ %0		\$ 5,020
LOS de manmis indirect cost rate (BTs, MC2, 076, C3)	\$	S	6,749						-		1	5 6,749	\$ 51,380	12%		\$ 245,953
Facel Spomor Administrative Cost Rate - 5M (Rac)	51	\$	73,550				1000		9			\$ 73,550	\$	3600t	\$ 73,550	\$ 341,000
		ļ	0 000					3		,		\$ 130.703	\$ 662.385	16%	\$ 799,089	\$ 3,435,774
ohal Other Than Personnel Services Cests:	^		5 50//057													
	5	5	183,222 \$	100		\$	\$	. 8		•		\$ 183,222 \$	\$ 1.361,331	12% \$	\$ 1,544,553	\$ 7,160,849

Bring Monroe Back - Monroe County ARPA Budget Proposal Organization Project (NCP)

1	Personnel Costs	4H17/2023 Vous		V2023 Vouch	417/2023 Voucher B/16/2023 Voucher (#15/2023 Voucher P/17/2023 Voucher (#15/2023 Voucher P/16/2023 Voucher	7/17/2023 V	oucher 6/15/202	2 Voucher 8	15/2023 Vouche	Voucher	10/17/2023 11/15/2023 12/15/2023 Voucher Voucher Voucher	S 12/15/202		1/16/2024 Year-to-Date Year Voucher	te Year Reme	ning Funds %	Remeining Funds % of Year 1 Budget Year 1 Sport	Proposed Expenditures for	
Part	List Each Employee Name, Title/Position												_					Year 1 (2023)	
Control Methods   Control Me	Meighborhood Collaborative Project (NCP) Workers (Cameron, FTAC, SWAN)	П	٠,	1,03									1	~	7,031 \$	133,594	88		_
Control   Cont	On-Site Vocational Trainers (Cameron, FTAC, SWAN)	. \$		16.25	1	1000			The state of the s						16,257   \$	138,432	11%	Ş	~
The control of the control o	Dn-Site Social Workers (Cameron, FTAC, SWAN)	\$	5	6,73							9				6,731   \$	162,019	*	\ \ \	_
Interest         15         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1,500         1         1         1,500         1         1         1,500         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1	Neighborhood Collaborative Project (NCP) Lanon (8TS)	5	\$	100											\$	62,500	36	5	  _
1   1   1   1   1   1   1   1   1   1	Full-Time Social Worker (MC2)	5	- 5	15,000						THE PERSON NAMED IN	15			~	15,000   5	000009	20%	2	s
1   1   1   1   1   1   1   1   1   1	Part-time Social Worker (MC2)	15	\$	7,50					AND MAKE					_	7 500	30,000	XVIX	ļ	
1   1   1   1   1   1   1   1   1   1	NCP (acal Researcher (UTG)	*						-								Na coor	100		
Figure 1 (1910) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911) (1911)	Student Research Assistant (OTG)	\$	45											, ,	, ,	90,400	1	, ,	
1	Communications Coordinator (OTG)	\$	~	1										, ,		2000	5 8		
1   1   1   1   1   1   1   1   1   1															^	18,000	Š	۵	0
1   1   1   1   1   1   1   1   1   1	Fringe Benefits	\$1												s	*	71)		s	s
Application	Total Personnel Costs:	45	\$5 ·	52,513	\$	S	- 18	\$		<b>~</b>	S	\$	5	П		692,945	72	<b>.</b>	s
1	Other Than Personnel Services Costs	4/17/2023 Vous	char 6715	2023 Vouch		7/17/2023 V4	Suchar 8/15/202	3 Voucher 9	15/2023 Vouche		Voucha	Vouche Vouche	3) 1/16/2024 Voucher			ning Funds %	of Year 1 Budget. Sperk	Proposed Expenditures to Year 1 (2023)	Proposed Expenditures years 1-4 (2023-2
Mode of the problem of problem of the probl	ocational Training Stipends: Anchor Agencies(Cameron, FIAC, SWAII)	S	, ,		1	1						W. C.		*	~	00075	8	\$4.000	5
Committee Designation (Comparing Comparing Co	Inghborhood Outreach Supplies: Anchor Agencies(canaron, FTAC, saster)	\$	- \$									-		~	٠.	10,800	260	\$ 10.800	s
19th	ffixe Supply Supplement: Anchor AgenciesCameron, 174C, Swart	\$	\$	396										s.	\$ 096	6.240	13%	s	
And Design States And Des	acility Use / Operations Support: Anchor Agencies (compos, FTAC, SWAs)	\$	55	12,002				1						~		23,998	33%		
	nacks, Swall flecentine Suppliers: Anchor Agencies Comeron, 81AC, SWAN)	\$	v>			1	1							ş	\$	7,200	SAD.	ď	
Commendation (Mile)         S         6444         S         6441         S         12,100         G         12,100         G         12,100         S         S <td>redibility Triat (Brand Value: Anchor Agencies Komeron, FTAC, SWAI)</td> <td>\$</td> <td>~</td> <td>1,650</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>No.</td> <td></td> <td>\$</td> <td>\$ 259'2</td> <td>46,348</td> <td>14%</td> <td>\$</td> <td>*</td>	redibility Triat (Brand Value: Anchor Agencies Komeron, FTAC, SWAI)	\$	~	1,650								No.		\$	\$ 259'2	46,348	14%	\$	*
1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000	2% de minims indeest cost rate: Anchor Agencies (Lemana, 1962, Swite)	\$	2	8,44	TOTAL DE								Section	\$		54,883	13%		\$
Control   Cont	denimistrative Support: Support Services Partners auga, auc, ESCSC)	~	\$	- Marting										\$		81,000	0%		\$
Control Cont	ood Pantry Supplies (194)	\$	2											s	٠.	27,000	\$40		٠.
Antifor Agency Scient Workst Signatured Absorbin Strates BTN 1         S         S         S         S         S         S         C         S         C         S         C         S         C         S         C         S         C         S         C         C         S         C         S         C         C         S         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C         C <td>at Usem Supervision Peer Coursean Workers (AC)</td> <td>v</td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>~</td> <td></td> <td>27,000</td> <td>É</td> <td></td> <td></td>	at Usem Supervision Peer Coursean Workers (AC)	v		-										~		27,000	É		
Michical Purpose   Michical Pu	AT MINALES RECODUSCRETA (87), CI								- Control						\$	2,358	960		
Authority Matrix Social Vision (Section 1986)         S         4,400         S         1,100         S         1,100 <td>ontracted Services: MCP Chem Wrighsround Support Services (815)</td> <td></td> <td>\$</td> <td></td> <td>Ş</td> <td></td> <td>24,000</td> <td>3K</td> <td></td> <td>~</td>	ontracted Services: MCP Chem Wrighsround Support Services (815)		\$											Ş		24,000	3K		~
Package   Pack	Ontracted Services: Anchor Agency Social Worker Supervision(nc2)	,	2	4.40											4,400 \$	17,600	30%		\$
Particular   Par	enearch puppines (DIG)	,	5	Š.								5		<u>~</u>		3,500	17%		5
S	ICF NGFINGING & COMMUNICATIONS (DIG)		,	284										S	846 \$	7,154	11%		\$
Packer   P	offware and Subscriptions (DTG)	S	,											~		15,855	86		ş
Interval 1 Vigoration of Lagaritist (September Lagaritist) 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	ONTRACTED Services: Project Lead / Community Consultant (CI)	9	2	15,600										ς.	5 009'51	62,400	30%		2
One of the Parallel Contribution CEAN (See Co	contracted Services: Historian / Neighborhood Legacy (C)	S	*						No. of Street, or other					\$	<u>.</u>	26,000	*6		\$
Wild Michigation Problem 2019         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$         \$	ontracted Services: On Site / Field Coordinator (C3)	\$	,	•				1						۰,	٠.	18,750	A0		\$
Control Analysis of Part Control Analysis of	ontracted Services: Neighborhood Ambassadors (C3)	,	5	,			1 000							S	ر. د	45,000	%0		\$
1	CS Bust Pateray Transportation Assistance	5	,	-		350								<u>~</u>	<u>,</u>	4,644	É		
Papergies (2016)   S	ar Chem Stipends for Event Logistics Helpers (3)	2												s.	\$	1,200	Š		\$
Table 1	Arcrosoft Switace Pro Pachages, 5 (C1)	,	5											~	\$	12,288	80	1	*
Waster Control Early Coll.         S         S         L300         CMS         L100         S           Act Control Early Early Early         S         5         5         6,749         S         1,200         CMS         1,100         S           All control Early Ear	Heighborhood/Community Engagement Conversations & Activities (C3)	0	2											~	S	7,588	80		~
For Charles Fig. 27, 196, 27   25, 196, 197, 197, 197, 197, 197, 197, 197, 197	ICP Supplies & Materials #3	\$								-				S.		1,200	700		s
Substitute Control Rule - 55 (str.) 5 5 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5 7.3550 § 1007(5	Unit de manimis indivect cost rate (BTs, MC2, UFO, C3)	5		6,745										s	6,749 5	51,380	12%	\$	\$
S 110,703 \$ 120,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$ 1,50,703 \$	ekal Sportor Administrative Cost Rate - 2% chick	v,	^	73,554								2000		<u>~</u>	73,550 \$	1	3001	ς.	~
	otal Other Than Personnel Services Costs:	\$	sn ii	130,703	\$	~	*	\$		5	\$	\$	\$	\$ 1		560,386	16%		45

Organization Name:		
Fiscal Sponsor: Community Resour		
Personnel Costs List Each Employee Name, Title/Position	Proposed Expenditures for Year 1 (2023)	Proposed Expenditures for years 1-4 (2023-2026)
(Williams See See See See See See See See See Se		
Fringe Benefits		
Total Personnel Costs:	\$ -	\$ -
Other Than Personnel Services Costs		
Fiscal Sponsor Administrative Cost (5%)	\$ 73,550	\$ 341,000
		In the second
Total Other Than Personnel Services Costs:	\$ 73,550	\$ 341,000
Total Oracinst Costs		
Total Project Cost:	\$ 73,550	\$ 341,000

Organization Name:				
NW Anchor Agency: Cameron Community	Ministries	(Cameron)		
Personnel Costs List Each Employee Name, Title/Position	Pı Expe	roposed nditures for r 1 (2023)	Exper	oposed nditures for 4 (2023-2026
Neighborhood Collaborative Project (NCP) Worker	\$	46,875	\$	253,757
On-Site Vocational Trainer(Workforce Development / Employment)	\$	51,563	\$	279,135
On-Site Social Worker(Health / Human Services)	\$	56,250	\$	304,510
Fringe Benefits				10
Total Personnel Costs:	\$	154,688	\$	837,402
Other Than Personnel Services Costs				
Vocational Training Stipends for Community Members	\$	18,000	\$	77,582
Outreach Supplies & Materials (walks & corner pop-ups)	\$	3,600	\$	15,061
Office Supply Supplement	\$	2,400	\$	10,040
Facility Use / Operations Supplement	\$	12,000	\$	50,204
Snacks, Incentives, Swag for Community Distribution	\$	2,400	\$	10,040
Neighborhood Credibilty / Trust Value (AA's brand identity / reputation)	\$	18,000	\$	75,305
10% de minimis indirect cost rate	\$	21,109	\$	107,564
Total Other Than Personnel Services Costs:	\$	77,509	\$	345,796

Organization Name:				
NE Anchor Agency: Father Tracy Advo				74
Personnel Costs List Each Employee Name, Title/Position	Expe	roposed nditures for or 1 (2023)	Expe	roposed inditures for -4 (2023-2026)
Neighborhood Collaborative Project (NCP) Worker	\$	46,875	\$	253,757
On-Site Vocational Trainer(Workforce Development / Employment)	\$	51,563	\$	279,135
On-Site Social Worker (Health / Human Services)	\$	56,250	\$	304,510
Fringe Benefits Total Personnel Costs:	\$	154,688	\$	837,402
Other Than Personnel Services Costs	4			
Vocational Training Stipends for Community Members	\$	18,000	\$	77,582
Outreach Supplies & Materials (walks & corner pop-ups)	\$	3,600	\$	15,061
Office Supply Supplement	\$	2,400	\$	10,040
Facility Use / Operations Supplement	\$	12,000	\$	50,204
Snacks, Incentives, Swag for Community Distribution	\$	2,400	\$	10,040
Neighborhood Credibilty / Trust Value (AA's brand identity / reputation)	\$	18,000	\$	75,305
10% de minimis indirect cost rate	\$	21,109	\$	107,564
Total Other Than Personnel Services Costs:	\$	77,509	\$	345,796
Total Project Cost:	\$	232,197	¢	1,183,198

Organization Name:				
SW Anchor Agency: SWAN at Montgomery Ne	ghborhood	Center (SWA	N)	
Personnel Costs List Each Employee Name, Title/Position	Expe	oposed nditures for r 1 (2023)	Expen	oposed ditures for 4 (2023-2026)
Neighborhood Collaborative Project (NCP) Worker	\$	46,875	\$	253,757
On-Site Vocational Trainer(Workforce Development / Employment)	\$	51,563	\$	279,135
On-Site Social Worker(Health / Human Services)	\$	56,250	\$	304,510
Frince Benefits				
Fringe Benefits Total Personnel Costs:	-	454.600	_	000 400
Total Personnel Costs:	\$	154,688	\$	837,402
Other Than Personnel Services Costs				
Vocational Training Stipends for Community Members	\$	18,000	\$	77,582
Outreach Supplies & Materials (walks & corner pop-ups)	\$	3,600	\$	15,061
Office Supply Supplement	\$	2,400	\$	10,040
Facility Use / Operations Supplement	\$	12,000	\$	50,204
Snacks, Incentives, Swag for Community Distribution	\$	2,400	\$	10,040
Neighborhood Credibilty / Trust Value (AA's brand identity / reputation)	\$	18,000	\$	75,305
10% de minimis indirect cost rate	\$	21,109	\$	107,564
Total Other Than Personnel Services Costs:	\$	77,509	\$	345,796

\$

232,197 \$

Total Project Cost:

1,183,198

## **Bring Monroe Back - Monroe County ARPA Budget Proposal** Organization Name: NW Support Service Partner: Lyell Ave. Business Association (LABA) Proposed **Proposed Personnel Costs Expenditures for Expenditures for** List Each Employee Name, Title/Position Year 1 (2023) years 1-4 (2023-2026) Fringe Benefits **Total Personnel Costs:** \$ \$ **Other Than Personnel Services Costs** \$ 27,000 Administrative Support (i.e. operations, emergencies, referral mgmt, supplies, etc.) 112,957

\$

\$

27,000 \$

27,000 \$

112,957

112,957

Total Other Than Personnel Services Costs:

Total Project Cost:

## **Bring Monroe Back - Monroe County ARPA Budget Proposal** Organization Name: **NE Support Service Partner: The Peoples' Pantry (TPP)** Proposed Proposed **Personnel Costs Expenditures for Expenditures for** List Each Employee Name, Title/Position Year 1 (2023) years 1-4 (2023-2026) Fringe Benefits Total Personnel Costs: \$ \$ **Other Than Personnel Services Costs Food Pantry Supplies** \$ 27,000 112,957 Total Other Than Personnel Services Costs: \$ 27,000 \$ 112,957

Total Project Cost:

27,000 \$

112,957

\$

Propriestion Name:		
Organization Name:		
SW Support Service Partner: Barakah Mu		
Personnel Costs List Each Employee Name, Title/Position	Proposed Expenditures for Year 1 (2023)	Proposed Expenditures for years 1-4 (2023-2026)
ringe Benefits		
otal Personnel Costs:	\$ -	\$ -
Other Than Personnel Services Costs		
dministrative Support (i.e. operations, emergencies, referral mgmt, supplies, etc.)	\$ 27,000	\$ 112,957
otal Other Than Personnel Services Costs:	\$ 27,000	\$ 112.057
otal Other Than Personnel Services Costs:	\$ 27,000	\$ 112,957

## **Bring Monroe Back - Monroe County ARPA Budget Proposal Organization Name:** Citywide Support Service Partner: Action for a Better Community Action Front Center (AFC) Proposed Proposed **Personnel Costs Expenditures for Expenditures for** List Each Employee Name, Title/Position Year 1 (2023) years 1-4 (2023-2026) Fringe Benefits Total Personnel Costs: \$ \$ **Other Than Personnel Services Costs** Per Diem Stipends for Peer Outreach Workers 27,000 112,957 Total Other Than Personnel Services Costs: \$ 27,000 \$ 112,957

\$

27,000 \$

112,957

Total Project Cost:

# Bring Monroe Back - Monroe County ARPA Budget Proposal Organization Name:

Personnel Costs List Each Employee Name, Title/Position	Proposed Expenditures for	Proposed Expenditures for
List Edon Employee Name, Title/Fosition	Year 1 (2023)	years 1-4 (2023-2026
		1_X
ringe Benefits		
inge benefits		
Total Personnel Costs:	\$ -	\$
Other Than Personnel Services Costs		
Other Than Personnel Services Costs	\$ 27,000	
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs		
Other Than Personnel Services Costs Administrative Support (i.e. operations, emergencies, referral mgmt, supplies, etc.)		\$ 112,957
Total Personnel Costs:	\$ 27,000	\$ 112,957

# Bring Monroe Back - Monroe County ARPA Budget Proposal Organization Name:

Personnel Costs List Each Employee Name, Title/Position	Expe	oposed nditures for r 1 (2023)	Expen	oposed ditures for 4 (2023-2026)
Neighborhood Collaborative Project (NCP) Liaison	\$	62,500	\$	269,382
			<b>M</b>	
Fringe Benefits		77.1		
Total Personnel Costs:	\$	62,500	\$	269,382

#### **Other Than Personnel Services Costs**

Mileage Reimbursement for NCP Liaison	\$ 786	\$ 3,290
Contracted Services: Client Wraparound Support Services	\$ 54,000	\$ 232,747
10% de minimis indirect cost rate	\$ 11,729	\$ 50,542
Total Other Than Personnel Services Costs:	\$ 66,515	\$ 286,579
Total Project Cost:	\$ 129,015	\$ 555,961

Citywide Social Work Services: MC Col	IUDOIULIAC	(IVICZ)		
Personnel Costs List Each Employee Name, Title/Position	Pı Expe	roposed nditures for er 1 (2023)	Expen	oposed ditures for 1 (2023-2026
Full-Time Social Worker (Health / Human Services)	\$	75,000	\$	323,260
Part-time Social Worker (Health / Human Services)	\$	37,500	\$	161,630
			- 1	
Fringe Benefits				
Total Personnel Costs:	\$	112,500	\$	484,890
Other Than Personnel Services Costs				
Contracted Services: Supervision for Anchor Agency's NCP Social Workers	\$	22,000	\$	94,823
10% de minimis indirect cost rate	\$	13,450	\$	57,972
			1,50	
	i gay iv		ur i T	
Total Other Than Personnel Services Costs:	\$	35,450	\$	152,795
Total Project Cost:	\$	147,950	\$	637,685

Organization Name:				
Project Communications & Evaluation	: On The Ground F	lesearch (OTG	)	
Personnel Costs List Each Employee Name, Title/Position	P Expe	roposed nditures for ar 1 (2023)	Pı Expei	roposed nditures for 4 (2023-2026
NCP Local Researcher (part-time)	\$	78,000	\$	336,190
Student Research Assistant	\$	10,400	\$	44,825
Communications Coordinator	\$	18,000	\$	77,582
	110 110 811		2	
Fringe Benefits		- 1100		
Total Personnel Costs:	\$	106,400	\$	458,597
Other Than Personnel Services Costs				
Research Supplies	\$	3,000	\$	12,551
NCP Marketing & Communications	\$	8,000	\$	32,000
Software and Subscriptions	\$	15,855		66,336
10% de minimis indirect cost rate	\$	13,326	\$	56,949
			1 - 1 % (a)	
Total Other Than Personnel Services Costs:	\$	40,181	\$	167,836

Organization Name:				
Project Lead: C3 Consultancy Servi	ices, LLC (	C3)		
Personnel Costs List Each Employee Name, Title/Position	Expe	roposed nditures for ar 1 (2023)	Expen	posed ditures for (2023-2026
			1 8	
		0 180		
				18.8
			DIES.	
	l din i			
	1 1 3 -			
		32 5 1		
Fringe Benefits				
Total Personnel Costs:	Ś		Ś	
Other Than Personnel Services Costs				
Other Than Personnel Services Costs				
Contracted Services: Project Lead / Community Consultant	\$	78,000	\$	336,190
Contracted Services: Project Historian / Neighborhood Legacy Coordinator Contracted Services: On-Site / Field Coordinator	\$	26,000	\$	112,063
Contracted Services: On-Site / Field Coordinator  Contracted Services: Neighborhood Ambassadors / Credible Messengers	\$	18,750 45,000	\$	188,264
Mileage Reimbursement for Contracted Staff	\$	1,572	\$	6,577
Bus Passes / Transportation Assistance	\$	4,644	\$	19,427
Per Diem Stipends	\$	1,200	\$	5,020
Microsoft Surface Pro Packages (5)	\$	12,288	\$	20,015
Neighborhood Engagement/Community Conversation Activities	\$	7,588	\$	31,509
Supplies & Materials	\$	1,200	\$	5,020
10% de minimis indirect cost rate	\$	19,624	\$	80,490
Total Other Than Personnel Services Costs:	\$	215,866	\$	885,391
Fotal Project Cost:	é	215 050	ė	005 304
otarr roject cost.	\$	215,866	\$	885,391

#### Welch, Dylan

From:

Welch, Dylan

Sent:

Tuesday, May 23, 2023 8:53 AM

To:

Case Caico, Rebecca

Subject:

Adjustments to the NCP Voucher Spreadsheet

**Attachments:** 

Copy of NCP's May 2023 Invoice for Reimbursement Submission - Dylan

Adjustments.xlsx; NCP's May 2023 Invoice for Reimbursement Submission (2).xlsx

Good Morning Rebecca,

I hope things are well today!

I wanted to pass this by you before sending it out to the recipient. The spreadsheet NCP uploaded was formatted to have values rounded to the nearest whole dollar. Not sure why that was the case, but I've gone in and adjusted the formatting so that we get two decimal places again. I've attached the original spreadsheet they uploaded along with my adjustment. When you get a moment, can you take a look at my adjustments and make sure I didn't do anything to throw off the rest of the voucher-value capturing process? I changed the formatting of the cells where they can enter their expenses and the totals/calculations columns on the right side of the spreadsheet. Hopefully that's all I changed...

Thank you for the help!

#### **Dylan Welch**

Planning and Development Assistant
Monroe County Department of Planning & Development
50 West Main Street, Suite 1150
Rochester, NY 14614
(585)753-2043 - Office
(860)840-1085 - Mobile

1110	WT (LEVISO POWER	5/15/202	41772023 Voucher G150023 Voucher (8150023 Voucher 77172023 Voucher 7717202	7/17/2023 Voucher	A/15/2023 Voucher	W15/2023 Voucher	Voucher	11/15/2023 1 Voucher	Voucher Vo	Voucher V	ear-to-Date Year H	Semaining Funds Year 1	% of Year 1 Budget Sperk	Proposed Expenditures for	Expenditures for
List Each Employee Name, Title/Position														Year 1 (2023)	years 1-4 (2023-2026)
Neighborhood Collaborative Project (MCP) Workers (Cameron, FTAC, SWAN)	- 5	S	7,031.25			No.				2		\$ 133,593.75	286	<b>~</b>	S
On-Site Vocational Trainers (Cameron, FTAC, SWAN)		\$5	16,257.05							\$	16,757,05	\$ 138,431.95	11%	s	\$ 837,405.00
On-Site Social Workers (Cameron, 8TAC, SWAN)		\$	6,730.75								6,730.75	\$ 162,019.25	418	5 168,750.00	~
Meenborhood Collaborative Project (NCP) Llakon (BTS)		\$			The second second					\$		\$ 62.500.00	0%	\$ 62,500.00	ş
Full-Time Social Worker (MC2)		S	15,000.00							^		\$ 60,000.00	20% \$		S
Part sime Social Worker (MC2)			7.500.00							2	7,500.00	\$ 30,000.00	20%		\$
NCP Incal Researcher (OTG)	\$	S			-					~		5 78,000.00	940	\$ 78,000.00	\$
Seudent Research Assistant (ORG)	\$									2		\$ 10,400.00	960	\$ 10,400.00	\$ 44,825.00
The state of the s		, ,								~		\$ 18,000.00	360	5 18,000.00	\$ 77,582.00
nmunkations condinated (ULV)		^													
Flunge Benefits	. 5	S	-						0.00	5					
Tetal Persensel Certs:			52,519.05   \$								52,519.05 \$	\$ 692,964.95	X.	\$ 745,464.00 \$	\$ 3,725,075.00
							100000		A POST COOR	1 Namona V	G Year Vent	Jemainino Ermite	Variable Demolphics Complete & Short Biddee	Bronosed	Proceed
Other Then Personnel Services Costs	4/17/2023 Voliche	5/15/202	417/2003 Volumber SATS/2003 Volumber (NTS/2003 Volumber SATS/2003 VOLU	/// //ZGZ3 VOLCTIW	WINCOLD VOLCTOR	MINISTER ASSOCIATION OF THE PROPERTY OF THE PR	Voucher	Voucher		Voucher	-	Year 1	Spant	Expenditures for Year 1 (2023)	yeers ye
Vorational Trainine Siments: Anchor Associet (Cameron Flat. Seekk)	\$	5								5	,	\$ 54,000.00	DN	\$ 54,000.00	S
Malabhard Distract Condition Statement Condition			,		-				-	~		\$ 10,800.00	2 180	5 10,800.00	\$ 45,183.00
Office Supply Supplement: Borbor Beenzles Dames FRC (Wilde)		5	00'096								\$ 00.096	\$ 6,240.00	13%	\$ 7,200.00	
Excito tipe / Describers Connoct: Applica Applica Konnoco (200 Switter	5	5	12.001.93							S	12,001.93	\$ 23,998.07	33%	\$ 36,000.00	\$ 150,612.00
Gracia: Sward Incentive Subolies: Anchor Attendes Icameros, ITAC, 99480		S								\$		5 7,200.00	0%	\$ 7,200.00	s.
Cedibility Trust /Brand Value: Anchor Agencies #sammon FTAC Swawi	\$	\$	7,651.70		-					8	7,651.70 9	\$ 46,348.30	14%		\$
10% de minimés indiéect cost rate: Anchor Agencies (Cameron, FTAC, 3WAN)	\$	\$	8,443.60			100				5	8,443.60 \$	\$ 54,883.40	13%	<u></u>	<u></u>
Administrative Support: Support Services Partners guass towards:		· VS								2		\$ \$1,000.00	86	s,	~
and Pantry Supplies (1991)		\$								5	5	\$ 27,000.00	960	۵	<u>~</u>
Per Diem Stipends far Peer Outreach Workers Juici	2	*						The same of		S		\$ 27,000.00	86	٠,	2
Staff Mileage Reimbursement   ITS, C3	S	44	- THE REAL PROPERTY.							\$	-	\$ 2,358.00	Š	~	\$
Contracted Services: MCP Client Wraparound Support Services (875)	- 5,	\$				The second second				S		\$ 54,000.00	36		
Contracted Services. Anchor Agency Social Worker Supervision (AC2)	\$ :	\$	4,400.00			THE PERSON NAMED IN				~	4,400.00		70%	_	~
Research Supplies John	. \$	\$	500.19							~	\$ 800.19 \$	S		S	S
NCP Marketing & Communications (019)		\$	846.00							~	846.00	s		s .	_
Software and Subscriptions (016)		S								~	_	1	28	۵,	۸.
Contracted Services: Project Lead / Community Consultant (C3)	\$	2	15,600.00							^	15,600.00		20%	۸.	٠,
Contracted Services: Historian / Neighborhood Legacy (CI)	\$	55								~	4	\$ 26,000.00	36		S
Contracted Services: On-Site / Fleld Coordinator (Cil	\$	\$	The second second							Î	3	1	86		<u>"</u>
Contracted Services: Neighborhood Ambassadors (C3)	\$	\$	1411 NO 1111 N							^		\$ 45,000.00	36	١.	S
RTS Bus Perses/Transportation Assistance		*			NO.					Ĩ	-	5 4,644.00	936	s,	\$
Per Diem Stigends for Event Lotistics Helbers (CI)	5	2			200					\$		\$ 1,200.00		\$ 1,200.00	*
Malescont Surface Peo Pachages - S ICCI	5	8							THE REAL PROPERTY.	^		\$ 12,248.00	0%	\$ 12,288.00	\$
Neighborhood/Community Forgerent Conversations & Activities (C3)		· v			The second					ŝ	\$	\$ 7,588.00	COL	\$ 7,588.00	\$ 31,509.00
NCP Supplies & Materials (CI)	5	· v								\$	\$ 000	\$ 1,200.00	996	\$ 1,200:00	\$ 5,020.00
Of the minimb indirect tost rate and wc2. Of a. Co.		S	6,749,40							~	6,749.40	\$ 51,379.60	12%	\$ \$4,179.00	Ş
Soal Sponsor Administrative Cost Rate - 5% (CRC)	is	us.	73,550,00			1000				Ĩ	3,550.00 \$	\$	100%	\$ 73,550,00	\$ 341,000.00
		Į.	130 700 07 6								5 130,702.82 i \$	\$ 668,386,18	16%	5 799,069.00	\$ 1,435,773.75
tel Other Then Bernauna Services Casts:		4	C 7870/767					1	1		ı	l			

Proposed Expenditures for years 1-4 (2023-2026) 3,435,774 17/18/2024 | Year-Lo-Dire's Year Raminking Euridal N. of Year I Budger | Proposed C Expreditions of Proposed O Voluther | Pear I Spent | Capacitation | Expreditions of Pear I (2022) | Year I 12% \$ 1,544,553 \$ 140,675 5 154,689 5 168,750 5 62,500 5 75,000 5 77,000 5 78,000 5 10,400 5 745,464 \$ Expenditures for Year 1 (2023) y Sperit Vear 1 133,594 138,432 164,039 62,500 60,000 30,000 78,000 10,400 18,000 692,945 45,000 1,200 12,288 7,588 1,200 51,300 130,703 \$ 668,386 73,550 \$ \$12,52 4,400 346 346 7,652 16,257 6,731 15,000 960 15,600 1/16/2024 Voucher 11/15/2023 12/15/2023 Voucher Voucher 12/15/2023 Voucher 11/15/2023 Voucher 417/2023 Voucher | 5/15/2023 Voucher | 6/15/2023 Voucher | 7/17/2023 Voucher | 8/15/2023 Voucher | 9/15/2023 Voucher 183,222 \$ 130,703 | \$ 500 3,002 846 15,600 4/17/2023 Voucher Bring Monroe Back - Monroe County ARPA Organization Name: Meighborhood Collaborative Project (MCP) / Community Resource Collaborative Office Supply-Supplement: Author Agrenicestumone Tisk, Yawaii Yah Operations' Supplements' Author Agrenicestumone Tisk, Yawaii Yah Operations' Supplement Subsider Agrenicestumone Tisk, Sawaii Staak's Swagifferestive Supplement Sudek's Agrenicest Earmon Tisk, Sawaii Cedelaby Tisk Robert Supplement Sudek's Agrenicest Earmon Tisk, Sawaii Cedelaby Tisk Robert Subsiderations of Tisk, Sawaii Cedelaby Tisk Robert Subsiderations of Tisk, Sawaii Alfricestumon Tisk, Sawaii Agrenicestumon Tisk, Sawaii Agrenicestumon Tisk, Sawaii Agrenicestumon Tisk, Sawaii Agrenicestumon Tisk, Sawaii Administration Supplement Sawaii Agrenicestumon Tisk, Sawaii Administration Supplement Sawaii Agrenicestumon Tisk, Sawaii hhoad/Community Engagement Convertations & Activities (C3) pplies & Materials (C3) minimus indirect (cott ade BTs, wC, OTO, C3), consor Administrative Cost Nate - 5% (solid) Food Partny Supplies (Per Votreach Visiolans) (S. Per Conn. Supplies) (S. Per Conn. Supplies) (S. Per Votreach Visiolans) (S. Per Conn. Supplies) (S. Selfware and Subscriptions Dittill
Contracted Services, Topical Lead Community Consultant (2) |
Contracted Services, Topical Lead (2) |
Contracted Services, Topical Pelad (2) |
Contracted Services, Topical (2) |
Contracted Ser Veighborhood Collaborative Project (NCP) Workers (Cameron, Personnel Costs List Each Employee Name, Title/Posttlon Other Then Personnel Services Costs **Budget Proposal** 

### Welch, Dylan

From:

Neighborhood Collaborative Project <neighborhoodcollaborative@gmail.com>

Sent:

Thursday, May 25, 2023 9:00 AM

To:

Welch, Dylan

Subject:

Re: 5/15 ARPA Voucher Questions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

No problem, I understand how it is when you start a new position. Florida! I'm a little jealous but wish you safe travels and an enjoyable trip.

On Thu, May 25, 2023 at 8:53 AM Welch, Dylan < dylanwelch@monroecounty.gov > wrote:

This message was sent securely using Zix*

Good Morning Jocelyn,

Yes it looks like it is! 70's and sunny from Friday on so I'll be doing my best to soak it up while it lasts.

And yes, I will get the invite out for that meeting as soon as possible. Being a new member of the team, I don't actually have an MS Teams account of my own yet and so am unable to send the invite myself. This may be something which has to wait until Faye's return as well.

If anything else comes up before then, please don't hesitate to reach out. Otherwise, I hope you also enjoy the long and sunny holiday weekend!

#### **Dylan Welch**

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

#### (860)840-1085 - Mobile

From: Neighborhood Collaborative Project [mailto:neighborhoodcollaborative@gmail.com]

Sent: Wednesday, May 24, 2023 1:12 PM

To: Welch, Dylan < dylanwelch@monroecounty.gov>

Cc: Tina Paradiso < tinap@commresourcecollab.org >; Case Caico, Rebecca < RebeccaCaico@monroecounty.gov >

Subject: Re: 5/15 ARPA Voucher Questions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

No problem or apologies necessary, we're all in this together! Thank you for your continued assistance, we're happy to have you as part of our County support team!

Don't forget to send us the meeting request invitation for June 5th at 1pm.

Best wishes for the rest of your week and holiday weekend; I hope the sunshine returns soon!



Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

On Wed, May 24, 2023 at 9:53 AM Welch, Dylan < <a href="mailto:dylanwelch@monroecounty.gov">dylanwelch@monroecounty.gov</a>> wrote:

#### This message was sent securely using Zix

Hi Jocelyn,

Thanks so much for the adjustments, it looks great! Revisiting the voucher page on the portal, I do see the March invoice for C3. I must have missed that when printing them out so I apologize for the extra hassle.

Everything looks good to me. Like I said before, Faye will need to give final approval before this is completed, but with what we have here she should be able to give it a quick glance and sign off once she's back.

Thank you again for your continued assistance in putting this together and I hope you have a wonderful rest of your week!

#### **Dylan Welch**

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

(860)840-1085 - Mobile

From: Neighborhood Collaborative Project [mailto:neighborhoodcollaborative@gmail.com]

Sent: Tuesday, May 23, 2023 11:09 PM

To: Welch, Dylan < <a href="mailto:dylanwelch@monroecounty.gov">dylanwelch@monroecounty.gov</a>>

Cc: Tina Paradiso < tinap@commresourcecollab.org >; Case Caico, Rebecca < RebeccaCaico@monroecounty.gov >

Subject: Re: 5/15 ARPA Voucher Questions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dylan, thank you for the feedback and the updated budget worksheet; the requested changes have been made and uploaded to the ARPA portal. Also, both C3 invoices were uploaded to the ARPA portal, they are the last two documents in the list (invoice number NCP 001 and NCP 002, respectively for services rendered in March and April. Not sure why you're not seeing them so I've attached them here as well.

Jocelyn Basley, Community Consultant

**Project Lead for the Neighborhood Collaborative Project (NCP)** 

On Tue, May 23, 2023 at 12:48 PM Welch, Dylan < dylanwelch@monroecounty.gov > wrote:

#### This message was sent securely using Zix

Hi Jocelyn,

I was able to take a look at what you sent over and it looks pretty good for the most part. I only have a few comments and follow-ups below;

- Those notes you provided on the 'invoice summary line item detail' document are excellent. They're exactly what we're looking for. Moving forward, please provide this with each voucher upload.
- The spreadsheet is still rounding off to the nearest whole dollar amount. It looks to be a formatting issue. I've corrected that and included an updated spreadsheet for you to use in this e-mail.
  - o In relation to the above point; it looks like the "NCP Marketing & Communications" line still has a rounded amount as its actual input value. Would you be able to update this to the exact amount reflected in the invoice?
- I noticed for the "Contracted Services: Project Lead / Community Consultant" line (and the 10% de minimis line) you provided the April C3 invoice but not a March invoice. Would it be possible to upload a March invoice for C3?

This is all I can see that needs adjustment. If you re-upload the spreadsheet with an updated amount for marketing and communications, and provide a March invoice for C3, we should be all set for Faye to give it a quick glance and sign. If you have any more questions or follow ups please don't hesitate to reach out. I'll be in the office and by my phone most of the week.

Thanks again for all of your careful coordination and I hope you have a wonderful rest of your afternoon!

#### **Dylan Welch**

Planning and Development Assistant

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2043 - Office

#### (860)840-1085 - Mobile

From: Neighborhood Collaborative Project [mailto:neighborhoodcollaborative@gmail.com]

Sent: Monday, May 22, 2023 1:09 PM

To: Welch, Dylan < <a href="mailto:dylanwelch@monroecounty.gov">dylanwelch@monroecounty.gov</a>; Case Caico, Rebecca <a href="mailto:RebeccaCaico@monroecounty.gov">RebeccaCaico@monroecounty.gov</a>

Cc: Tina Paradiso < tinap@commresourcecollab.org>

Subject: Re: 5/15 ARPA Voucher Questions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Happy Monday Dylan and Rebecca, I hope you both had a great weekend.

Since Faye is out this week, I wanted to see if anyone else will be reviewing the responses we provided and processing our May invoice submission. As you can imagine, all partners are moving forward so Tina and I would like to try and gauge the timing and steps for this process so that we might set reasonable expectations with our partner agencies. We recognize this first submission through the approval process may have a longer turnaround time and thank you in advance for your prompt response.

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

On Fri, May 19, 2023 at 3:59 PM Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com > wrote:

Faye and Dylan,

As requested, I have uploaded a new invoice submission showing two decimal places and added to our supporting documentation the line item detail that shows the breakdown by agency for each budget item in our May 15 invoice. I also uploaded a copy of our check request log with the total amount for each agency submitting expenses for this invoice period and the email responses to your initial inquiry.

You will find each of these documents attached to this email for your convenience. I hope this is helpful and please let me know if you have any more questions or concerns. If these items meet your needs, we can provide them as part of our supporting documentation going forward. As always, we appreciate your continued support and assistance - we're all in this together!

Best wishes for a wonderful weekend!

Jocelyn Basley, Community Consultant

Project Lead for the Neighborhood Collaborative Project (NCP)

On Fri, May 19, 2023 at 12:24 PM Pelow, Faye < FayePelow@monroecounty.gov> wrote:

#### This message was sent securely using Zix

Hi Jocelyn,

We understand as well that there first few voucher cycles will be a learning process for everyone. We can definitely work with you to create a system that will work best for you and the County in the long term.

- We do not need you to input everything into the ARPA budget spreadsheet. Many of the other grantees who have several subrecipients, invoices or are utilizing percentages to calculate their vouchers are creating a separate excel file of sheet to show how they are getting to the line item amounts on their vouchers. What we need to see is how you are calculating your numbers or what invoices (or what parts of which invoices) are being used to add up to each line item. Some grantees are writing directly on the invoices as this is helpful to them, but if this is going to be a consistent calculation through 2026, then an excel spreadsheet may work best for you. We will need to be able to see your thought process and easily corroborate those numbers.
- The excel spreadsheet provided by us looks like it rounds the numbers, but then you input them you can see the original number that was put into the cells. Those numbers will calculate to the penny (and our auditors are checking this). I was able to see that some of the numbers seemed to be rounded when clicking into the cells and some are not rounded. Could you please double check these numbers? If this is still an issue with your spreadsheet, please let us know.
- Thank you for providing the attachment with some additional calculations for us. Could you please provide a breakdown of what from each invoice is going toward each line item (as described in bullet 1)? We will need this for every line item since it looks like a majority of the line items are split between multiple organizations. I will be out of the office next week but Dylan will be available if you would like to walk through the process and what we are looking for.

Thank you again for working with us! Once we have a firm system in place, this process should be much more straight forward in future vouchering cycles.

Have a great weekend!

#### **Dr. Faye Pelow**

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

From: Neighborhood Collaborative Project < neighborhoodcollaborative@gmail.com >

Sent: Wednesday, May 17, 2023 11:26 PM

To: Pelow, Faye < FayePelow@monroecounty.gov >

Cc: Tina Paradiso < tinap@commresourcecollab.org >; Welch, Dylan < dylanwelch@monroecounty.gov >; Case Caico,

Rebecca < RebeccaCaico@monroecounty.gov > Subject: Re: 5/15 ARPA Voucher Questions

CAUTION: This email originated from outside Monroe County systems. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Faye, thank you for your follow up questions and requests for clarification. Unfortunately the ARPA budget worksheet doesn't contain each partner agency's detailed budget or allow me to add it and enter the amount per line item within each agency's detailed budget first and then carry the respective totals over to the project summary sheet. So I have developed a budget tracker for each agency that tracks their monthly submissions against YTD spending. I'm open to any recommendations you may have as to how we might best convey what's being invoiced and its correlation back to each budget line.

- To address your first point, the format used in your ARPA budget worksheet was automatically
  rounding to zero decimal places so for the example you cited, my input was actually \$845.81. I
  have updated the format for this column to two decimal places so that now everything appears
  correctly and in exact alignment with the invoices.
- For SWAN's two personnel budget lines, NCP Worker and Workforce Development Trainer, prior to them hiring individuals for these positions, SWAN indicated a large portion of their Executive Director's time in mid-March and April was devoted to NCP activities engaging the neighborhood, contacting potential partners and developing their agency action plan and first workforce development program for security certification. If you recall, in our budget proposal, we indicated that the work of some positions may be done by existing staff until dedicated staff could be recruited and hired. Thus the explanation of the activities completed were these pre-hire activities on behalf of these two positions. Going forward, the expenses under this budget line will be attributed to the NCP worker and workforce development coordinator/trainer that they hire/contract with to implement and deliver their agency action plan and security training certification program. Given actual cost of ED time spent in support of these activities exceeds the available budget allocation for each position; SWAN opted to take the annual salary for each position, divide by 10 (number of funding months in 2023) to obtain the monthly budget allocation available and then multiplying by 1.5 months (mid-March/April) for each position:
  - o NCP Worker: \$46,875/10 months = \$4,687.50 * 1.5 months = \$7,031.25
  - o Workforce Development Coordinator/Trainer: \$51,563/10 months = \$5,156.30 *1.5 months = \$7,734.45
- Given similar circumstances, MC Collaborative, as indicated on their invoice, opted to simply take their available budget line allocations as ten (10) equal monthly installments for 2023. Each budget line item was divided by 10 and expensed as follows:
  - o Total Monthly Reimbursement \$ 14,795
  - o Full-time Social Worker: \$ 75,000/10 = \$ 7,500
  - o Part-time Social Worker: \$ 37,500/10 = \$ 3,750
  - o Contracted Services: \$ 22,000/10 = \$ 2,200
  - o Indirect Costs: \$ 13,450/10 = \$ 1,345
- For C3 Consultancy, there is billing and charge to ARPA at \$7800 per month for March and April,
  I think you may have been looking at MC Collaborative's Contracted Services line which is \$2,200
  per month for a total of \$4,400.

The attached document shows the total amount invoiced for each organization that is included in this 5/17 submission. With this being our first submission, I anticipated some additional explanation would be needed but wasn't sure where or how to provide it. I hope this has been helpful and as always please let me know if anything else is needed.

On Wed, May 17, 2023 at 1:58 PM Pelow, Faye < FayePelow@monroecounty.gov > wrote:

Hi Jocelyn,

We have a few questions on your voucher:

- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet-these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative Invoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.

We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future.

Thank you!

#### **Dr. Faye Pelow**

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix[®].

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

Hi Jocelyn,

We have a few questions on your voucher:

- It looks like the Marketing and Communications line is for \$845.81 on the On the Ground Research invoice but only listed as 846 on the budget spreadsheet. This is a recurring theme throughout this budget sheet- these numbers need to be exact. Please revise and resubmit.
- On the Swan invoice there is an amount listed for Executive Director: Workforce/ development Training. Neither of these are line items on your budget. Please explain what this amount should tie to.
- MC Collaborative Invoice- the amounts listed out for these social workers in March and April does not correspond to the budget provided. I cannot get the numbers to work. Please explain how you got the numbers for your budget.
- On the C3 Consultancy Services invoices, the amount billed for Contracted Services is \$7,800 but you are only billing ARPA for \$4,400. ARPA is only paying a portion of these expenses, please explain.

We know that you have a lot of invoices and a lot of agencies to cover. Since your expenses expand upon several categories ad several agencies, could you please provide an excel breakdown of the invoices and that costs are going to which agencies or number the invoices appropriately? If we can see how you calculated your numbers, this could eliminate a lot of back and forth in the future.

Thank you!

#### **Dr. Faye Pelow**

Community Development Initiatives Manager

Monroe County Department of Planning & Development

50 West Main Street, Suite 1150

Rochester, NY 14614

(585)753-2033 - Office

(585)233-2030 - Mobile

This message was secured by Zix®.

-- Confidentiality Notice -- This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of the original message, including attachments.

This message was secured by Zix®.

### Welch, Dylan

From:

Welch, Dylan

Sent:

Tuesday, May 30, 2023 5:17 PM

To:

Sternberg, Jesse D

Cc:

Case Caico, Rebecca

Subject:

RE: Voucher Totals Mismatch - May, NCP

Ok, that's what we thought.

Thanks for the confirmation! And I'll make sure to reach out to the organization to have them update their input.

#### **Dylan Welch**

Planning and Development Assistant
Monroe County Department of Planning & Development
50 West Main Street, Suite 1150
Rochester, NY 14614
(585)753-2043 - Office
(860)840-1085 - Mobile

From: Sternberg, Jesse D

Sent: Tuesday, May 30, 2023 3:58 PM

To: Welch, Dylan <dylanwelch@monroecounty.gov>

Cc: Case Caico, Rebecca < Rebecca Caico@monroecounty.gov>

Subject: Re: Voucher Totals Mismatch - May, NCP

I don't think this a system bug. It pulled the spreadsheet value correctly and the other value (Advanced) is user input. I think they just entered different cents for the amount for some reason. I would ask them if they did that in error.

I salams maters, a semist a desentative mes stops dependent	17		₩	20071-02100	<b>Y</b>
Total Project Cost:	\$	•	\$	183,221.68	\$
	0		11		1

From: Welch, Dylan

Sent: Tuesday, May 30, 2023 9:16 AM

To: Sternberg, Jesse D Cc: Case Caico, Rebecca

Subject: Voucher Totals Mismatch - May, NCP

Good Morning Jesse,

I hope you are well and I hope you enjoyed the long holiday weekend and its weather!

I'm reaching out this morning because as I was reviewing the May voucher for the Neighborhood Collaborative Project, I noticed the 'advanced' line and the 'spreadsheet' line did not match. These are shown below;

#### **Amounts**

ID

		Reimbursable	Advan	ced	Total	Spreadsheet
_	Year 1	1,158,414.75	386,138	.25	1,544,553.00	NA
Υ	TD (Previous)				0.00	NA
	5/15/2023	0.00	183,22	.87	183,221.87	183,221 68
0	Name	Title				

I asked Rebecca about this, and she said I should reach out to you. Is this a user error? I.E. NCP manually input the wrong voucher total? Or is this a system issue where it is pulling a bad number?

Thank you so much for the help, and if there's any further information I can provide surrounding this, please let me know.

#### **Dylan Welch**

Name

Planning and Development Assistant Monroe County Department of Planning & Development 50 West Main Street, Suite 1150 Rochester, NY 14614 (585)753-2043 - Office (860)840-1085 - Mobile

### Welch, Dylan

From:

Welch, Dylan

Sent:

Thursday, June 1, 2023 10:59 AM

To:

Pelow, Faye

Subject:

May Voucher Statuses

Hi Faye,

Here's a quick summary of the status of current vouchers;

Consumer Credit Counseling – Met w/ Chad and their accountant to sort out their reporting. Should be all sorted. There are a few calculations for line items which need your approval, but other than that it should be good.

Dress for Success – They submitted their spreadsheet Tuesday 5-30. They included some supporting documentation but they're missing a lot. See my follow up e-mail from yesterday (5-31).

EnCompass – Uploaded an updated spreadsheet and with supporting documentation yesterday. I haven't looked over it. This one was a bit confusing for me because it looked like they're using a different spreadsheet than their budget spreadsheet to voucher? I meant to ask you about this.

Healthy Baby Network – Not yes submitted. Sherita is on vacation (returning today 6-1) and will upload it once she is back.

NCP – They re-uploaded their spreadsheet to accommodate the formatting changes. Last I looked at it, it looked solid but I may have had some notes to follow up with you on. I'll review and follow up.

St. Joseph's – Uploaded voucher Tuesday (5-30) w/o supporting documentation and using the wrong spreadsheet. Shes currently unable to upload the supporting documentation or the new spreadsheet (see e-mail from Tuesday @ 4:05). I wonder if her voucher may be locked for some reason?

Volunteers of America – Uploaded voucher for \$0 on 5-22. Needs approval.

Willow – Uploaded voucher w/o supporting documentation. Sounds like they're still working on it as per Stepph's e-mail from Friday (5-26). I can reach out to follow up on this today.

I *think* that's all I got! I'll do a more thorough combing through this afternoon just to make sure. In summary though; I think at the moment you only need to review and approve CCCS and NCP. All the others are working on uploading more documentation.

#### Dylan Welch

Planning and Development Assistant
Monroe County Department of Planning & Development
50 West Main Street, Suite 1150
Rochester, NY 14614
(585)753-2043 - Office
(860)840-1085 - Mobile